

A G E N D A
IDAHO DEPARTMENT OF PARKS AND RECREATION
Quarterly Board Meeting
April 28-29, 2003
Post Falls City Hall
408 N Spokane St.
Post Falls, ID 83854-7538

April 28, 2003

REGIONAL OFFICE TOUR:

9 – 9:30 a.m. North Region Service Center *Regional Managers*

CALL TO ORDER:

10:00 a.m.

WELCOME:

Introduce Guests - Chairman Ernest Lombard

AGENDA:

Additions or deletions to the printed agenda

APPROVAL OF MINUTES:

January 15 – 16, 2003

APPROVAL OF 3rd QUARTER

FINANCIALS:

10:15 a.m. *Jane Wright*

PRESENTATIONS TO

THE BOARD:

10:30 a.m. Development Project Status – *Myron Johnson*

10:45 a.m. YTD Attendance/Revenue Reports through March 31, 2003
Annual Pass Sales Comparison – *Dean Sangrey*

11:00 a.m. FY'04/'05 Budget Strategies – *Jane Wright*

12 - 1:15 p.m.

LUNCH

PRESENTATIONS TO THE BOARD

CONT:

1:15 p.m. Reservation System Overview – *Tammy Kolsky*

1:45 p.m. IDAPA Rule Proposed Amendments – *Dean Sangrey*

- 26.01.20.010.13 Motorized Vehicle Entry Fee
- 26.01.20.010.18 Camper Unit Definition
- 26.01.20.200.01 Occupancy
- 26.01.20.225.03 MVEF Exemption for Campers
- 26.01.20.225.06 Fee Collection Surcharge
- 26.01.20.250.02 Reservation Service Fees
- 26.01.20.250.03 Motorized Vehicle Entry Fees
- 26.01.20.250.05 Group Facility Fees
- 26.01.20.250.06 Boating Facilities Vessel Launch Fee
- 26.01.20.250.10 Nordic Ski Grooming Program Fee
- 26.01.20.300.04 Additional Information

1:50 p.m. Discussion - Authorized Operation – *Dean Sangrey*

1:55 p.m. Board Policy - Park Specific Fees – *Dean Sangrey*

- Farragut State Park, Kestrel, Redtail and Nighthawk Camps
- Harriman Ranch Foreman's Guest Cottage
- Park n' Ski Pass
- Approved Nordic Ski Grooming Programs

2:00 p.m. Harriman Work Group Report on Fish Pond – *Garth Taylor*

2:05 p.m. Harriman Trail Plan – *Garth Taylor*

2:10 p.m. Marine Enforcement/ Statewide Boat Safety Education
Funding Allocation for FFY 2003– *Chuck Wells*

2:15 p.m. Review of Grant Application Evaluation Criteria and Process
*Rick Cummins, Chairs of WIF, RTP, OHV, and RV Advisory
Committees*

2:45 p.m.

BREAK

PRESENTATIONS TO THE BOARD

CONT:

3:00 p.m. FY '04 Grant Requests – *Brian Miller*

- Recreational Vehicle Fund
- Off-Road Motor Vehicle Fund
- Recreational Trails Program
- Waterways Improvement Fund
- Land and Water Conservation Fund

PUBLIC FORUM

4:00 p.m. Open time for guests to address the Board on Staff
Presentations or Action Items - (3-minute maximum per person)

EXECUTIVE SESSION 4:30 p.m. Under authority of Idaho Code 67-2345 Sub-section F, an executive session may be held to discuss personnel, acquisition of private lands, and/or litigation

RECESS 5:00 p.m.

April 29,2003

CALL TO ORDER: 8:00 a.m. Heyburn State Park Cabin Mediation – *Nick Krema*
8:10 a.m. Bruneau Dunes Natural Science Center
Funding Request - *Rick Cummins*

ACTION ITEMS:

OLD BUSINESS 8:15 a.m. FY'04/'05 Budget - Board Direction on Fees – *Dean Sangrey*
NEW BUSINESS 8:45 a.m. FY '04 Grant Applications - Project Approvals – *Brian Miller*
9:00 a.m. IDAPA Rules 26.01.20 - Consideration of Rule and Fee Proposals
Dean Sangrey

BREAK 9:30 a.m.
9:45 a.m. IDPR Board Policy - Park Specific Fees – *Dean Sangrey*
10:00 a.m. Authorized Operation 26.01.20.650 – *Dean Sangrey*
10:15 a.m. Election of New Park and Recreation Board Officers
10:30 a.m. Recognize Bryan Rowder for 35 years of service

ATTORNEY GENERAL'S

REPORT: 10:35 a.m. Farragut Chlorine Cylinder Products Liability Claim
City of Kellogg Trail Agreement – *Nick Krema*

DIRECTOR'S REPORT: 10:45 a.m. 100% Service Related Disabled Veteran Fee Waiver, Legislative Update, Proposed Summer Review/Update of Board Policies, Agenda Items for August Board Meeting – *Rick Collignon*

BOARD MEMBERS' REPORTS:

EXECUTIVE SESSION: 11:00 a.m. Under authority of Idaho Code 67-2345 Sub-section B, an executive session may be held to discuss personnel, acquisition of private lands, and/or litigation

ADJOURNMENT:

THE BOARD

MISSION: To promote the general welfare and enhance the quality of life for present and future generations by developing and protecting, where needed, the state's significant natural and cultural heritage. To promote the appropriate use of recreation as a means of enriching society and the wholesome enjoyment of life. To provide a balance between individual rights and what is best for the common good. To educate and lead people to a part of the natural world. To touch the lives of all Idahoans in some positive way. To work with other agencies and groups who are interested in the goals we may have in common. To maintain close contact with constituent concerns and represent their needs to the department. To be visionary in providing policy, direction, and leadership to staff. To advocate adequate funding for the agency's activities.

(1) This is the final agenda. Copies of the agenda will be available at the Idaho Department of Parks & Recreation, 5657 Warm Springs Avenue, Boise, Idaho. The agenda can also be found on the Department Website (www.idahoparks.org) If you have questions or would like to arrange auxiliary aids or services for persons with disabilities, please contact the Department Administrator of Management Services at 208-334-4199. Accommodations for auxiliary aids or services must be made no less than five (5) working days in advance of the meeting.

(2) The Consent Agenda addresses routine items the board may approve without discussion. An item may be moved from this agenda area to another at the request of the Board.

(3) The Action Items address policy and program. items the Board may wish to discuss prior to making a formal recommendation or decision. An item may be moved from this agenda area to another at the request of the Board.

(4) The Director's Report provides information only. An item may be moved from this agenda area to another at the request of the Board.

Please Note: Discussion times for the agenda items are approximate.

- ☐ Board Policy Requested
☐ Procedures Manual Requested

Idaho Park and Recreation Board Meeting

Post Falls, Idaho
April 28-29, 2003

AGENDA ITEM: Financial Statement
BOARD ACTION REQUESTED

PRESENTER: Jane Wright, CPA, CIA
Financial Officer

BACKGROUND: Enclosed are the Idaho Department of Parks & Recreation's Fiscal Year 2003 Financial Statements for the 3rd quarter ending March 31, 2003.

A fund description along with the source and use of the agency's various funds is included along with the financial statements.

Appropriated amounts reflect

- the 3.5% holdback (\$301,800) required pursuant to the Governor's Executive Order,
- transfers between Divisions (Management Services, Operations, and Capital Projects), and
- transfers between personnel, operating, capital, and trustee & benefits allowed pursuant to IC §67-3511.

A summary of the financial status by Division is as follows:

Management Services:

Personnel: The overall percentage of personnel obligated is 68%. With 75% of the year over this seems conservative. However, additional holdbacks were proposed during the 2003 legislative session for fiscal year 2003 so positions were left vacant in order to meet additional holdbacks. The General and Park & Recreation Funds percentage obligated, 76% and 71% respectively, is within the normal range. The appropriated amount for General Fund Personnel is \$100,400 less than the amount allocated because of changes related to the reorganization.

The Federal Indirect Fund (0125) is 80% obligated and positions will have to be paid out of an alternate fund toward the end of the year.

Operating: The percentage obligated at the end of the 3rd quarter is 77%. This budget must be monitored closely because of

- the \$50,000 general fund holdback,
- no history of cost centers created in the agency reorganization,
- general inflation increases related to utilities, and
- repair and maintenance of the headquarters building.

The negative balance in the Waterways Improvement for operating (-\$1,072) will be corrected by moving expenditures to an alternate funding source prior to the end of the fiscal year.

Capital: Appropriations for capital are for planned replacement computer equipment and a replacement vehicle for the headquarters motor pool. These items may be purchased during the last quarter of the fiscal year.

Trustee & Benefits: Funds in trustee & benefits are encumbered or expended under the following conditions.

- Grants to external entities are approved by the Board,
- Emergency grants or grants less than \$20,000 are approved by the Director, or
- Snowmobile or boating registration stickers are processed and funds are paid out pursuant to rule or statute.

Operations

Personnel: Percent obligated in personnel at the end of the 3rd quarter for the General (0001) and the Park & Recreation (0243) Fund combined is 73%. General Fund is predominantly classified personnel while the Park & Recreation Fund is allocated for seasonal salaries. Seasonal budgets in parks have not been reduced since the beginning of the fiscal year. However, all managers have been requested to spend conservatively (holdback 10%) as a result of further cutbacks anticipated from the 2003 legislative session.

Vacancy savings in the Operation's Division are sufficient to accommodate the 3.5% holdback of \$181,800. Additional holdbacks would mandate additional corrective action in this Division.

Operating: The total percent obligated in General (0001) and the Park & Recreation (0243) Funds is 67 % at the end of the 3rd quarter. As parks open in the spring, operating costs increase significantly. Idaho Statute allows movement of an appropriation from personnel to operating with approval from the Division of Financial Management. A change in appropriation from personnel to operating may be necessary based on parks' budget requests at the beginning of this fiscal year.

Operating expenses related to the reservation system had not been allocated at the

beginning of the fiscal year which caused the negative balance of \$520 in the Recreation Vehicle Fund 0250.05.

Capital: Operation's managers are working toward purchasing replacement equipment and working on minor maintenance projects. Additional approval levels have been implemented through the Director's Office and the Division of Financial Management because of current budget issues. This has slowed down the process of purchasing capital.

Capital Projects:

Capital: Appropriated amounts include prior year carryovers. This Division has two years spending authority because of the time required to complete construction projects. The Development staff has been planning projects so additional bids will be issued prior to the end of the fiscal year. See Development Bureau report for details.

Statement of Cash Balances

As of March 31, 2003

Summary statements explaining fluctuations in cash is provided below for select fund/fund details. See the FY2003 STATEMENT OF CASH BALANCES for detail on cash balances for all agency funds.

Fund	Reason for Increase/(Decrease)
0125 Indirect Cost Recovery	YTD Transfers In fluctuates with reimbursement from the federal government. Expenditures increased 135% the 3 rd quarter over the same time period last fiscal year because of general fund reductions and increases in expenditures for positions in the State and Federal Aid Program.
0243 Park & Recreation	<p>Fiscal year and calendar year revenue show increases of approximately 14%. The increases were calculated on a cash basis versus accrual accounting methodology. As data becomes available through Reserve America, more accurate trending percentages by time period will be provided.</p> <p>Also, changes in business rules such as changing the reservation window from 11 months to 90 days and requiring 100% prepayment for reservations will impact trends in cash as they are implemented.</p>
0243.03	This is the second consecutive year for the sale of the Sawtooth License Plate and revenue increased 21.5 % over last year. The Idaho Transportation Department administers the sale of the plates. The net proceeds to the Park & Recreation Fund are designated for administration (15%) and for park & recreation activities (85%). IDPR distributes the 85% to the Sawtooth Society pursuant to the terms and conditions of a memorandum of agreement.
0247 Recreational Fuels	<p>Revenue for gas tax at the end of the 3rd quarter is up approximately 1.4%. Revenue in this fund is projected to remain stable with minor fluctuations through FY2004.</p> <p>The negative Unobligated Cash balance in the Waterways Fund (0247.02) of \$101,749 was anticipated. As receipts and expenditures are posted through the last quarter, the cash</p>

position will continually improve. End of year Unobligated Cash Balance is projected to be positive in the amount of \$14,000.

The ending Cash balance and Unobligated Cash Balance for all other gas tax fund details (Capital Improvement, Off Road Motor Vehicle, and Road & Bridge) are all positive and as anticipated.

0250.01

0250.02

^a0250.03

^b0250.04

Revenue fluctuates due to timing in processing. See Fiscal Year 2004 Board Budget Book for details on increases or decreases in number of registrations by type for the season.

^aRevenue in the Snowmobile Fund (0250.03) comes from the sale of Snowmobile Stickers & the sale of Snowmobile License plates. Detail in the sub-accounts to this fund are as follows:

- Cash balance of undesignated funds: \$88,071
- Cash balance from Snowmobile Plates: \$84,877
- Fiscal Year 2003 Transfers In from the Sale of Snowmobile License Plates: \$18,700.

^bThe cash balance in the Motorbike Fund includes the 15% administrative portion of \$157,631.

0250.05

Recreational Vehicle

The registration fee for recreational vehicles (motor homes) is calculated on the value of the unit. Fiscal year to date increase in revenue for this fund at the end of the 3rd quarter was 8.2%. The Idaho Tax Commission changed the calculation of the value of the RV effective July 1, 2003 so revenue is expected to decline.

0348

Federal Funds

The ending cash balance includes advances from

- the Park & Recreation Fund (0243) for \$300,000, and
- the Waterways Fund (0247.02) for \$328,395

A negative cash balance is anticipated in this fund for the following reasons:

- IDPR is on a reimbursement basis so cash is drawn from the federal government after the expense is incurred
- Delays in receiving official federal grant awards for Boat Safety, City of Rocks operations and the Recreation Trails Program, and

- Non compliance issues related to Land & Water Conversions.

0349
Miscellaneous
Revenue

Resale activity in the fund was transferred to the Business Fund 0410.02. Therefore, comparing revenues and expenditures by time period is not applicable. Activity in this fund is related to non-federal grants or agreements.

0410.01
Enterprise Fund

Year to date revenue is unchanged. A more detailed analysis will be done prior to the end of the fiscal year. Expenditures increase as capital items or resale items are purchased for the coming season.

0410.02
Business Account
Continuous Spending
Authority

The significant fluctuations in revenue and expenditures in fund 0410.02 are the result of operating the McFadden Farm related to the Billingsley Creek acquisition. At the end of December the farm operation was \$29,921 in the negative for the past season.

This fund balance also includes the receipts related to the Heyburn Cabin rent increase of \$174,815 that is being held until rate issues are resolved.

0494.05
Petroleum Violation

The cash balance in this fund continues to decrease as anticipated. As projects are completed, this balance will go to zero and be discontinued as it was a one time funding opportunity.

0496.02
Harriman

Revenue was down for the fiscal year 7%. Several factors contribute to the decrease such as

- Cancellations at the ranch managers house & dormitory, and
- Reduction in interest earned.

0496.03
Park Land Trust

Cash is restricted for use at some sites. Accounts with cash balances of significance are as follows:

Fund 0496.03 Cash Balances as of 03/31/2003

Park/Sub-Account	Current Balance	Long Term Investments	Balance
Mowry	13,898	189,807	203,705
Mary M McCroskey	559,001		559,001
Lucky Peak	91,538	113,108	204,646
Development	401,315	258,039	659,354
Natural Resource Mgmt	366,759		366,759
Scovel Estate Proceeds	150,100		150,100

0496.04
PLT Ponderosa

The current cash balance of \$88,845 is restricted for use related to the acquisition of Ponderosa Park in-holdings (Lakeview Village and the Wetzel property).

0496.05
The Trail of the Coeur
d'Alenes

Receipts fluctuate with billings to the railroad. Current operating expenditures are funded from reimbursements for prior period expenditures related to the Trail of the Coeur d'Alenes.

0496.06
STORE

Receipts from fund raising activities at the IDPR/IRPA joint annual conference.

RECOMMENDATION: Staff recommends that the Board approve the financial report as presented.

**IDAHO DEPARTMENT OF PARKS & RECREATION
SOURCES AND USES OF FUNDS**

Fund Number	Name & Source of Funds	Use of Funds
0001	General Account: General state taxes & interest	Any appropriated purpose
0125	Federal Indirect Cost: Federal grant indirect cost recovery	General agency administrative costs and Recreation Bureau federal grant administration
0243	Park & Recreation Account: Park general operational revenues from fees, licensing administration and vendor fees	Any agency operational costs
0243.02	Park & Recreation Account: 15% Administrative Fee from processing recreational vehicle registrations.	Any appropriated expenditure related to the administration of registering Snowmobiles, boats, or Park & Ski Permits
0243.03	Park & Recreation Account: Sawtooth National Recreation Area Special License Plate sales.	For use in the maintenance of parks and facilities. Ten dollars of each initial fee and \$10 of each renewal fee shall be deposited in the state treasurer in the park and recreation fund.
0247.01	Parks & Rec. Capital Improvement: Gas Tax	Capital improvements and related costs
0247.02	Waterways: Gas Tax	Operational costs for the boating programs and grants for boating safety or facilities
0247.03	Off Road Motor Vehicle: Gas Tax	Operational costs for the state motorized trails program and grants for trails related development, maintenance and law enforcement

**IDAHO DEPARTMENT OF PARKS & RECREATION
SOURCES AND USES OF FUNDS**

0247.04	Parks & Rec. Road & Bridge: Gas Tax	Portion for park road improvements and portion for county recreation access & road improvements
0250.01	State Vessel Account: 85% of state boat registration fees	Distributed to counties based on licensee designations
0250.02	Cross Country Skiing: 85% of cross country ski parking permits & rental income from Idaho City Yurt System	Operational costs for cross country skiing program, contracts for ski area grooming and plowing, and yurt maintenance.
0250.03	State Snowmobile: 85% of snowmobile license fees	Distributed to designated eligible counties. Undesignated funds used for grants or related maintenance
0250.04	Motorbike: 85% of motorbike license fees and 15% allowable for administration	Operational costs of the trail ranger program, grants for motorbike related projects and administrative costs in the Registration Section.
0250.05	Recreational Vehicle: Portion of RV license fees	Operational costs of the state RV program and grants for RV projects
0348	State Federal Funds: Boating Safety LWCF, National Trails Program, and memorandums of understanding to operate state parks	Agency federally funded acquisition & development, pass through federal grants and federal MOU's and contracts
0349	Parks & Rec Special Revenue: Grants & contracts	Non federal memorandums of understanding, grants or other agreements
0410.01 0410.02	Parks & Rec Enterprise: Enterprise operations such as marinas, owned cabins etc. Fund 0410.02 has continuous spending authority.	Operation of enterprise functions and purchase of goods for resale

**IDAHO DEPARTMENT OF PARKS & RECREATION
SOURCES AND USES OF FUNDS**

0494	Petroleum Price Violation Fund - Redistribution to the states from the U.S. Department of Energy	Non-Motorized trail projects throughout Idaho
0496.01	Park Donations: Donations & Contributions	General or specific donation purposes
0496.02	Harriman Trust: Harriman park fees, revenues and investment earnings	Harriman ranch operation and maintenance, development or acquisition
0496.03	Park Land Trust: Trust Funds including balance of seed moneys for McCroskey Trust.	Acquisition of land and related costs, investment of trust funds for specific purposes
0496.04	Park Land Trust Ponderosa Acquisition	Acquire in-holdings surrounding Ponderosa State Park.
0496.05	The Trail of the Coeur d'Alenes	Operation and maintenance of the rail to trail line from Plummer to Mullan
0496.06	State Trust for Outdoor Recreation Enhancement (STORE) Act Idaho Statutes 67-4245 thru 4247 Donations	Trust fund to address Idaho's outdoor recreation needs
0892	Rotary Account: General fund impressed funds reimbursed from all funds	Petty cash and travel advance requirements

IDAHO DEPARTMENT OF PARKS & RECREATION
FY 2003 FINANCIAL STATEMENT
March 31, 2003

Program/Type	Appropriation	Expenditures	Encumbrance	Balance	% Obligated
<u>Management Services:</u>					
Personnel:	2,565,604	1,744,918	0	820,686	68.01%
Operating:	1,533,390	1,115,306	67,915	350,169	77.16%
Capital:	147,900	8,105	64,330	75,465	48.98%
Trustee:	11,533,207	3,661,607	4,302,998	3,568,602	69.06%
	15,780,101	6,529,936	4,435,243	4,814,921	69.49%
<u>Operations:</u>					
Personnel:	7,384,489	5,045,698	0	2,338,792	68.33%
Operating:	3,273,450	1,872,175	80,697	1,320,578	59.66%
Capital:	1,636,000	953,154	89,069	593,777	63.71%
Trustee:	0	0	0	0	0.00%
	12,293,940	7,871,026	169,766	4,253,147	65.40%
<u>Capital Projects:</u>					
Personnel:	0	0	0	0	0.00%
Operating:	420,000	353,891	0	66,109	84.26%
Capital:	11,324,456	1,606,885	739,695	8,977,875	20.72%
Trustee:	0	0	0	0	N/A
	11,744,456	1,960,776	739,695	9,043,984	22.99%
Total Agency	\$39,818,496	\$16,361,738	\$5,344,705	\$18,112,053	54.51%

IDAHO DEPARTMENT OF PARKS & RECREATION
FY 2003 FINANCIAL STATEMENT
March 31, 2003

Program/Type	Fund	Appropriation	Expenditures	Encumbrances	Balance	% Obligated
Fund Summary						
General	0001	8,633,009	5,999,530	88,617	2,544,862	70.52%
Federal Indirect	0125	177,200	132,525	0	44,675	74.79%
Disaster Emergency	0232	0	0	0	0	N/A
Parks & Rec	0243	3,162,563	1,591,997	100,000	1,470,566	53.50%
Parks & Rec	0243.02	377,646	255,436	0	122,210	67.64%
Parks & Rec	0243.03	37,000	31,297	0	5,703	84.59%
Capital Imp	0247.01	2,116,871	543,159	365,777	1,207,934	42.94%
Waterways Imp	0247.02	1,607,485	804,828	289,956	512,701	68.11%
Off Road MV	0247.03	1,603,705	734,750	293,242	575,714	64.10%
Road & Bridge	0247.04	701,357	130,300	325,704	245,353	65.02%
State Vessel	0250.01	3,500,000	1,228,757	0	2,271,243	35.11%
Cross Country Ski	0250.02	130,643	34,948	0	95,695	26.75%
Snowmobile	0250.03	983,133	746,592	0	236,541	75.94%
Motorbike	0250.04	454,478	268,722	13,106	172,650	62.01%
Rec Vehicle	0250.05	5,630,450	735,070	2,865,235	2,030,145	63.94%
Federal Grant	0348	3,645,884	1,179,376	857,049	1,609,460	55.86%
Misc Special	0349	114,877	40,995	43,430	30,452	73.49%
Enterprise	0410.01	1,621,800	509,294	0	1,112,506	31.40%
Public Recreation	0410.02	216,651	216,651	0	0	100.00%
Petroleum Violation	0494.05	300,000	0	60,000	240,000	20.00%
Park Donations	0496.01	3,144,262	14,576	9,690	3,119,996	0.77%
Harriman	0496.02	114,342	64,535	0	49,807	56.44%
Park Land Trust	0496.03	351,936	91,657	5,500	254,778	27.61%
Park Land Trust	0496.04	998,000	931,891	0	66,109	93.38%
Plummer to Mullan	0496.05	195,206	74,853	27,400	92,953	52.38%
		\$39,818,496	\$16,361,738	\$5,344,705	\$18,112,053	54.51%

IDAHO DEPARTMENT OF PARKS & RECREATION
FY 2003 FINANCIAL STATEMENT
 March 31, 2003

Program/Type	Fund	Appropriation	Expenditures	Encumbrances	Balance	% Obligated
Management Services:						
Personnel:						
General	0001	1,373,200	1,045,266	-	327,934	76.12%
Federal Indirect	0125	103,688	83,637	-	20,051	80.66%
Parks & Rec	0243	375,754	269,323	-	106,431	71.68%
Parks & Rec Reg	0243.02	175,146	123,297	-	51,849	70.40%
a Capital Imp	0247.01	162,812	86,481	-	76,331	53.12%
a Waterways Imp	0247.02	61,799	38,749	-	23,050	62.70%
a Off Road MV	0247.03	107,405	45,541	-	61,864	42.40%
b Motorbike	0250.04	6,042	4,719	-	1,323	78.11%
b Rec Vehicle	0250.05	118,058	47,904	-	70,154	40.58%
Federal Grant	0348	78,700	-	-	78,700	0.00%
Misc Special	0349	3,000	-	-	3,000	0.00%
		2,565,604	1,744,918	0	820,686	68.01%
Operating:						
General	0001	630,600	616,939	12,915	746	99.88%
Federal Indirect	0125	36,700	21,481	-	15,219	58.53%
Parks & Rec	0243	301,800	158,011	-	143,789	52.36%
Parks & Rec Reg	0243.02	187,500	132,139	-	55,361	70.47%
a Capital Imp	0247.01	34,700	32,636	-	2,064	94.05%
a Waterways Imp	0247.02	33,560	31,232	3,400	(1,072)	103.20%
a Off Road MV	0247.03	30,030	5,830	14,200	10,000	66.70%
a Road & Bridge	0247.04	7,400	-	7,400	0	100.00%
b Motorbike	0250.04	48,274	38,573	-	9,701	79.90%
b Rec Vehicle	0250.05	165,026	58,465	-	106,562	35.43%
Federal Grant	0348	5,200	-	-	5,200	0.00%
Misc Special	0349	52,600	20,000	30,000	2,600	95.06%
		1,533,390	1,115,306	67,915	350,169	77.16%
Capital:						
Federal Indirect	0125	1,000	-	-	1,000	0.00%
Parks & Rec	0243	5,000	-	-	5,000	0.00%
Parks & Rec Reg	0243.02	15,000	-	-	15,000	0.00%
a Capital Imp	0247.01	6,000	-	-	6,000	0.00%
a Waterways Imp	0247.02	23,500	8,105	4,330	11,065	52.91%
b Rec Vehicle	0250.05	1,000	-	-	1,000	0.00%
Federal Grant	0348	36,400	-	-	36,400	0.00%
Petroleum Violation	0494.05	60,000	-	60,000	0	100.00%
		147,900	8,105	64,330	75,465	48.98%
Trustee:						
Parks & Rec SNRA	0243.03	37,000	31,297	-	5,703	84.59%
a Waterways Imp	0247.02	1,204,907	625,035	282,226	297,647	75.30%
a Off Road MV	0247.03	488,400	28,861	279,042	180,498	63.04%
a Road & Bridge	0247.04	300,000	45,696	244,304	10,000	96.67%
b State Vessel	0250.01	3,500,000	1,228,757	-	2,271,243	35.11%
b Cross Country Ski	0250.02	40,900	-	-	40,900	0.00%
b Snowmobile	0250.03	920,000	703,181	-	216,819	76.43%
b Motorbike	0250.04	130,100	58,768	13,106	58,226	55.25%
b Rec Vehicle	0250.05	3,179,500	472,287	2,704,110	3,103	99.90%
Federal Grant	0348	1,492,400	467,725	780,211	244,463	83.62%
Petroleum Violation	0494.05	240,000	-	-	240,000	0.00%
		11,533,207	3,661,607	4,302,998	3,568,602	69.06%
Total Management Services		\$15,780,101	\$6,529,936	\$4,435,243	\$4,814,921	69.49%

IDAHO DEPARTMENT OF PARKS & RECREATION
FY 2003 FINANCIAL STATEMENT
 March 31, 2003

Program/Type	Fund	Appropriation	Expenditures	Encumbrances	Balance	% Obligated
Operations:						
Personnel:						
General	0001	4,171,200	3,316,772	-	854,428	79.52%
Federal Indirect	0125	33,412	25,106	-	8,306	75.14%
Parks & Rec	0243	1,374,000	722,238	-	651,762	52.56%
a Waterways Imp	0247.02	76,524	36,747	-	39,777	48.02%
a Off Road MV	0247.03	132,970	97,272	-	35,698	73.15%
b Cross Country Ski	0250.02	47,496	24,559	-	22,937	51.71%
b Snowmobile	0250.03	-	-	-	0	N/A
b Motorbike	0250.04	153,342	100,427	-	52,915	65.49%
b Rec Vehicle	0250.05	35,562	25,375	-	10,187	71.35%
Federal Grant	0348	854,083	416,436	-	437,647	48.76%
Misc Special	0349	4,300	3,848	-	452	89.49%
Enterprise	0410.01	254,400	140,563	-	113,837	55.25%
Business Accounts	0410.02	7,100	7,100	-	0	100.00%
Park Donations	0496.01	13,374	10,287	-	3,087	76.92%
Harriman	0496.02	74,276	42,205	-	32,071	56.82%
Park Land Trust	0496.03	87,244	32,697	-	54,547	37.48%
Plummer to Mullan	0496.05	65,206	44,065	-	21,141	67.58%
		7,384,489	5,045,698	0	2,338,792	68.33%
Operating:						
General	0001	685,900	589,239	19,942	76,719	88.81%
Federal Indirect	0125	2,400	2,301	-	99	95.89%
Parks & Rec	0243	835,200	434,865	-	400,335	52.07%
a Capital Imp	0247.01	-	-	-	0	N/A
a Waterways Imp	0247.02	45,200	15,968	-	29,232	35.33%
a Off Road MV	0247.03	53,800	22,284	-	31,516	41.42%
a Road & Bridge	0247.04	6,000	-	-	6,000	0.00%
b Cross Country Ski	0250.02	42,247	10,389	-	31,858	24.59%
b Snowmobile	0250.03	63,133	43,410	-	19,723	68.76%
b Motorbike	0250.04	69,720	45,719	-	24,001	65.58%
b Rec Vehicle	0250.05	10,000	10,520	-	(520)	105.20%
Federal Grant	0348	281,800	127,996	52,255	101,549	63.96%
Misc Special	0349	9,900	4,646	-	5,254	46.93%
Enterprise	0410.01	694,900	288,622	-	406,278	41.53%
Business Accounts	0410.02	209,550	209,550	-	0	100.00%
Park Donations	0496.01	22,252	4,289	3,000	14,963	32.76%
Harriman	0496.02	40,066	22,330	-	17,736	55.73%
Park Land Trust	0496.03	171,382	24,739	5,500	141,143	17.64%
Plummer to Mullan	0496.05	30,000	15,309	-	14,691	51.03%
		3,273,450	1,872,175	80,697	1,320,578	59.66%
Capital:						
a Capital Imp	0247.01	450,000	263,892	39,144	146,964	67.34%
a Off Road MV	0247.03	740,000	534,962	-	205,038	72.29%
b Motorbike	0250.04	47,000	20,516	-	26,484	43.65%
Federal Grant	0348	79,000	38,195	2,405	38,400	51.39%
Misc Special	0349	20,000	-	13,430	6,570	67.15%
Enterprise	0410.01	150,000	80,109	-	69,891	53.41%
Park Donations	0496.01	6,690	-	6,690	0	100.00%
Park Land Trust	0496.03	43,310	-	-	43,310	0.00%
Plummer to Mullan	0496.05	100,000	15,480	27,400	57,120	42.88%
		1,636,000	953,154	89,069	593,777	63.71%
Total Park Operations		\$12,293,940	\$7,871,026	\$169,766	\$4,253,147	65.40%

IDAHO DEPARTMENT OF PARKS & RECREATION
FY 2003 FINANCIAL STATEMENT
March 31, 2003

Program/Type	Fund	Appropriation	Expenditures	Encumbrances	Balance	% Obligated
Capital Projects:						
Operating:						
General	0001	232,000	232,000	-	0	100.00%
Parks & Rec	0243				0	N/A
a Capital Imp	0247.01				0	N/A
Park Land Trust	0496.03				0	N/A
Park Land Trust-Pond	0496.04	188,000	121,891	-	66,109	64.84%
		<u>420,000</u>	<u>353,891</u>	<u>0</u>	<u>66,109</u>	<u>84.26%</u>
c Capital:						
General	0001	1,540,109	199,314	55,760	1,285,034	16.56%
Parks & Rec	0243	270,809	7,559	100,000	163,249	39.72%
a Capital Imp	0247.01	1,463,359	160,150	326,633	976,575	33.26%
a Waterways Imp	0247.02	161,995	48,992	-	113,003	30.24%
a Off Road MV	0247.03	51,100	-	-	51,100	0.00%
a Road & Bridge	0247.04	387,957	84,604	74,000	229,353	40.88%
a Rec Vehicle	0250.05	2,121,304	120,520	161,125	1,839,659	13.28%
Federal Grant	0348	818,301	129,023	22,178	667,100	18.48%
Misc Special	0349	25,077	12,500	-	12,577	49.85%
Enterprise	0410.01	522,500			522,500	0.00%
Park Donations	0496.01	3,101,946	-	-	3,101,946	N/A
Park Land Trust	0496.03	50,000	34,221	-	15,779	68.44%
Park Land Trust-Pond	0496.04	810,000	810,000	-	0	100.00%
		<u>11,324,456</u>	<u>1,606,885</u>	<u>739,695</u>	<u>8,977,875</u>	<u>20.72%</u>
Trustee:						
d General	0001			-	0	N/A
		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>N/A</u>
Total Development		<u>\$11,744,456</u>	<u>\$1,960,776</u>	<u>\$739,695</u>	<u>\$9,043,984</u>	<u>22.99%</u>
a Recreational Fuels						
b Registration Funds						
c Includes Prior Year Reappropriation						
d Transferred to Fund 0496.04						
Total Agency		\$39,818,496	\$16,361,738	\$5,344,705	\$18,112,053	54.51%

IDAHO DEPARTMENT OF PARKS & RECREATION
FY 2003 FINANCIAL STATEMENT
March 31, 2003

Program/Type	Fund	Appropriation	Expenditures	Encumbrances	Balance	% Obligated	% Prior Y
Fund Summary							
General	0001	8,633,009	5,999,530	88,617	2,544,862	70.52%	43.51%
Federal Indirect	0125	177,200	132,525	0	44,675	74.79%	21.87%
Disaster Emergency	0232	0	0	0	0	N/A	N/A
Parks & Rec	0243	3,162,563	1,591,997	100,000	1,470,566	53.50%	44.44%
Parks & Rec	0243.02	377,646	255,436	0	122,210	67.64%	36.25%
Parks & Rec	0243.03	37,000	31,297	0	5,703	84.59%	33.91%
Capital Imp	0247.01	2,116,871	543,159	365,777	1,207,934	42.94%	18.18%
Waterways Imp	0247.02	1,607,485	804,828	289,956	512,701	68.11%	82.19%
Off Road MV	0247.03	1,603,705	734,750	293,242	575,714	64.10%	71.54%
Road & Bridge	0247.04	701,357	130,300	325,704	245,353	65.02%	8.60%
State Vessel	0250.01	3,500,000	1,228,757	0	2,271,243	35.11%	46.24%
Cross Country Ski	0250.02	130,643	34,948	0	95,695	26.75%	14.35%
Snowmobile	0250.03	983,133	746,592	0	236,541	75.94%	32.46%
Motorbike	0250.04	454,478	268,722	13,106	172,650	62.01%	53.82%
Rec Vehicle	0250.05	5,630,450	735,070	2,865,235	2,030,145	63.94%	40.50%
Federal Grant	0348	3,645,884	1,179,376	857,049	1,609,460	55.86%	50.37%
Misc Special	0349	114,877	40,995	43,430	30,452	73.49%	60.98%
Enterprise	0410.01	1,621,800	509,294	0	1,112,506	31.40%	24.72%
Public Recreation	0410.02	216,651	216,651	0	0	100.00%	100.00%
Petroleum Violation	0494.05	300,000	0	60,000	240,000	20.00%	5.20%
Park Donations	0496.01	3,144,262	14,576	9,690	3,119,996	0.77%	12.05%
Harriman	0496.02	114,342	64,535	0	49,807	56.44%	32.66%
Park Land Trust	0496.03	351,936	91,657	5,500	254,778	27.61%	1.02%
Park Land Trust	0496.04	998,000	931,891	0	66,109	93.38%	90.98%
Plummer to Mullan	0496.05	195,206	74,853	27,400	92,953	52.38%	42.66%
		\$39,818,496	\$16,361,738	\$5,344,705	\$18,112,053	54.51%	42.08%

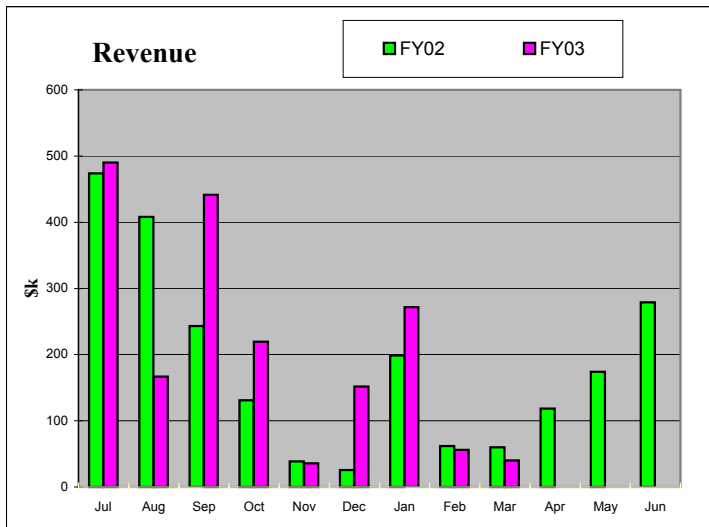
IDAHO DEPARTMENT OF PARKS & RECREATION

FY2003 STATEMENT OF CASH BALANCES

As of March 31, 2003

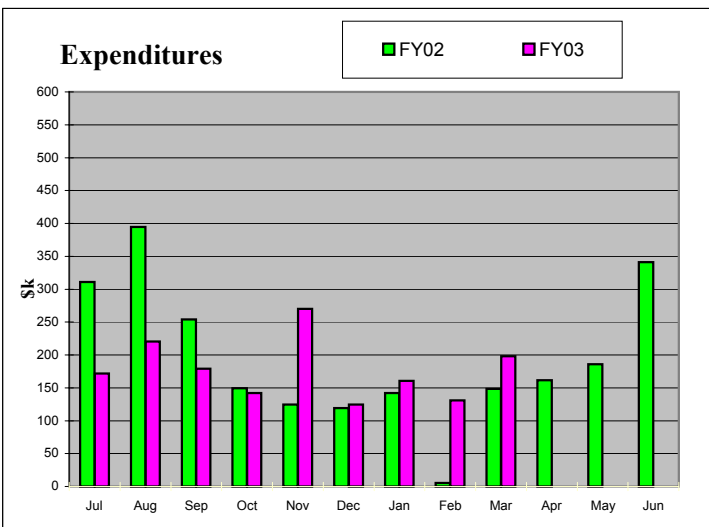
	Fund Name	YTD Revenues	% Chg Pry Yr	YTD Transfers In	% Chg Pry Yr	YTD Expenses	% Chg Pry Yr	Cash Balance	Encumbrance	Unobligated Cash Balance
0125	Federal Indirect	-	N/A	246,542	104.8%	(132,525)	135.0%	312,528	-	312,528
0232	Disaster Emergency	-	N/A	-	N/A	-	N/A	-	-	-
0243	Parks & Rec	1,873,075	14.1%	395,419	272.5%	(1,597,968)	-3.1%	1,859,534	121,310	1,738,224
0243.02	Parks & Rec	392,581	224.9%	-	N/A	(257,774)	-38.6%	856,165	165,828	690,337
0243.03	Parks & Rec	3,952	N/A	27,277	21.5%	(31,297)	39.0%	7,928	-	7,928
0247.01	Capital Imp	-	-100.0%	997,022	1.4%	(748,708)	N/A	1,694,869	1,033,573	661,295
0247.02	Waterways Imp	8,183	-22.0%	991,665	1.8%	(1,018,562)	N/A	274,867	376,616	(101,749)
0247.03	Off Road MV	48,294	338.0%	992,312	1.6%	(924,187)	N/A	1,342,599	782,010	560,590
0247.04	Road & Bridge	-	N/A	515,956	1.7%	(280,396)	N/A	1,045,913	767,082	278,831
0250.01	State Vessel	1,230,860	N/A	-	N/A	(1,228,757)	N/A	93,854	-	93,854
0250.02	Cross Country Ski	43,944	174.0%	11,156	-22.2%	(34,942)	-17.9%	88,100	-	88,100
0250.03	Snowmobile	647,561	N/A	18,700	N/A	(746,598)	N/A	486,749	-	486,749
0250.04	¹ Motorbike	538,530	152.8%	-	-100.0%	(355,545)	71.6%	1,024,096	186,215	837,881
0250.05	Rec Vehicle	10,165	-77.0%	2,479,008	8.2%	(1,956,544)	N/A	4,544,025	3,523,391	1,020,634
0348	Federal Grant	2,597,358	N/A	185,710	N/A	(2,067,550)	N/A	181,772	1,402,756	(1,220,984)
0349	Misc Special	83,223	N/A	11,844	N/A	(40,995)	N/A	75,866	43,430	32,436
0410.01	Enterprise	772,038	0.0%	1,641	N/A	(509,294)	17.1%	726,446	-	726,446
0410.02	Business Accounts	287,198	184.7%	25,000	208.8%	(216,651)	128.8%	296,974	-	296,974
0494.05	Petroleum Violation	4,335	N/A	-	N/A	(20,000)	N/A	121,137	113,635	7,502
0496.01	Park Donations	230,275	887.4%	1,306	-52.2%	(14,576)	N/A	396,162	9,690	386,471
0496.02	Harriman	117,737	-7.0%	-	-100.0%	(64,535)	59.1%	690,250	-	690,250
0496.03	Park Land Trust(PLT)	240,471	-66.4%	95,468	138.7%	(227,516)	N/A	1,977,724	5,500	1,972,224
0496.04	PLT Ponderosa	9,407	N/A	850,000	-15.0%	(931,891)	N/A	89,593	-	89,593
0496.05	Plummer to Mullen	104,517	149.9%	-	-100.0%	(94,357)	65.0%	170,225	27,400	142,825
0496.06	STORE	1,511	-96.4%	-	-100.0%	-	N/A	1,511	-	1,511
Notes:	¹ Includes 15% for administration									
	CASH BALANCE reconciles to DAFR 8190 - Statement of Cash Position									

FUND 0243 - State FY2003



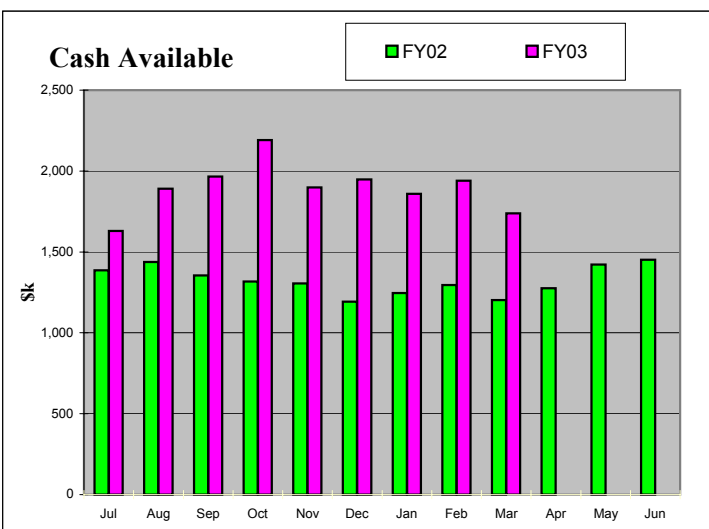
	Jan	Feb	Mar	QTD	YTD
FY03	271,911	55,971	39,926	367,809	1,873,075
FY02	198,825	61,941	60,100	320,867	1,641,238
%change	36.8%	-9.6%	-33.6%	14.6%	14.1%

Revenue in this fund appears to be strong. Trend lines across fiscal years may reflect false increases because of changes in business rules and delays in processing receipts recorded through the Reservation System.



	Jan	Feb	Mar	QTD	YTD
FY03	160,753	130,891	198,053	489,697	1,597,968
FY02	142,302	5,357	148,552	296,212	1,648,415
%change	13.0%	2343.2%	33.3%	65.3%	-3.1%

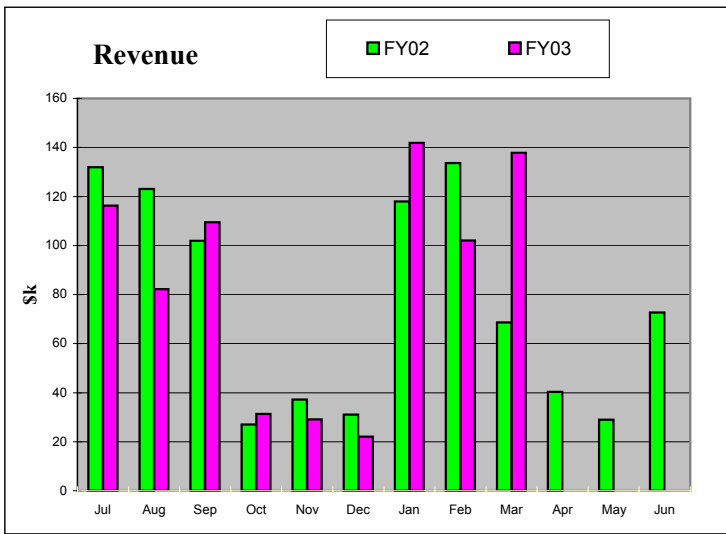
Expenses are down 3.1% due to maximizing the use of General Funds earlier in the fiscal year and conservative spending because of statewide budget issues. However, expenditures towards the end of this fiscal year and throughout next fiscal year are expected to increase significantly because of fund shifts from General Fund onto the Park & Recreation Fund passed by the legislature.



	Jan	Feb	Mar	YTD
FY03	1,858,318	1,941,138	1,738,224	1,738,224
FY02	1,246,090	1,295,784	1,203,320	1,203,320
%change	49.1%	49.8%	44.5%	44.5%

The cash position in this fund remains strong. This cash balance does not include the \$300,000 advance to Federal Fund 0348.

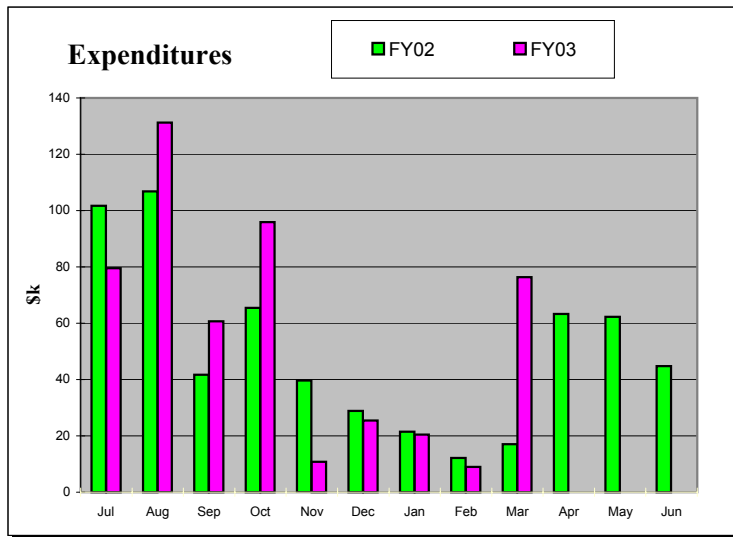
FUND 0410.01 - State FY2003



	Jan	Feb	Mar	QTD	YTD
FY03	141,852	102,067	137,768	381,687	772,038
FY02	117,934	133,602	68,598	320,134	772,399
%change	20.3%	-23.6%	100.8%	19.2%	0.0%

Revenue for the calendar year is flat. The spike in revenue for March is related to delayed posting of sales for the Priest Lake and Hells Gate Stores that had been earned in a prior quarter.

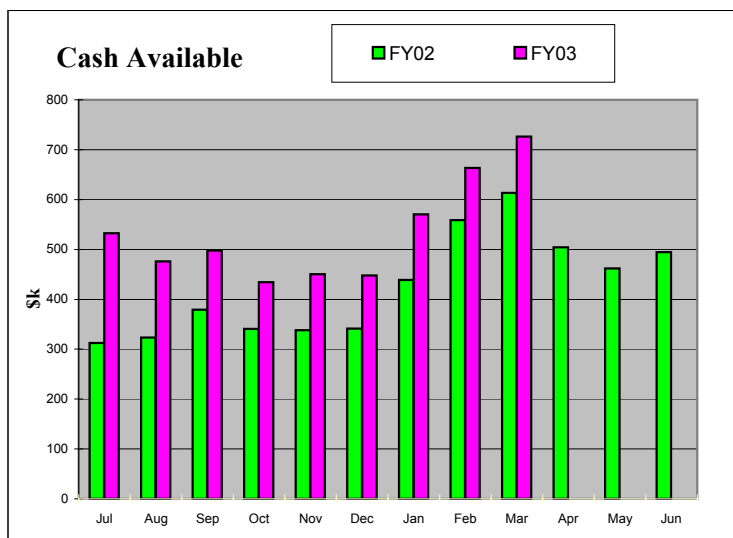
The delay in processing revenue is a result of implementing the Reserve America System and clarifying business rules with park staff on how to process revenue.



	Jan	Feb	Mar	QTD	YTD
FY03	20,441	9,015	76,352	105,808	509,294
FY02	21,486	12,181	17,010	50,677	435,006
%change	-4.9%	-26.0%	348.9%	108.8%	17.1%

Expenditures fluctuate with cost of items for resale and capital projects.

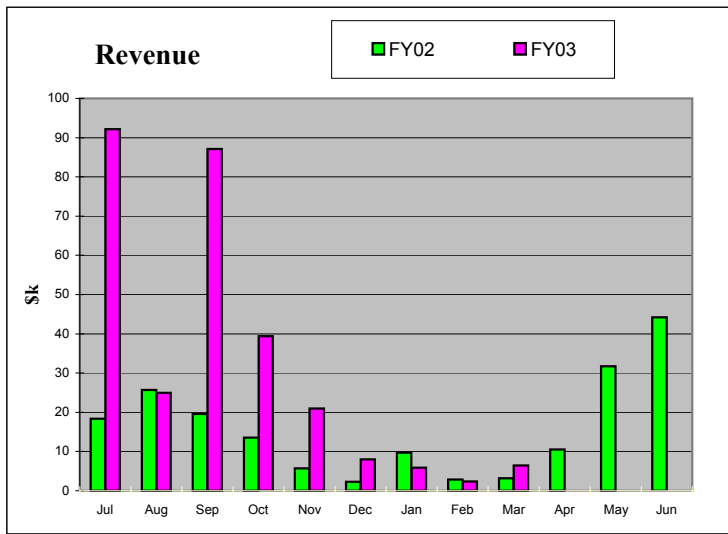
The spike in March expenditures is for the purchase of the tour boat (The Idaho) at Heyburn State Park.



	Jan	Feb	Mar	YTD
FY03	570,590	663,589	726,446	726,446
FY02	438,786	558,828	613,430	613,430
%change	30.0%	18.7%	18.4%	18.4%

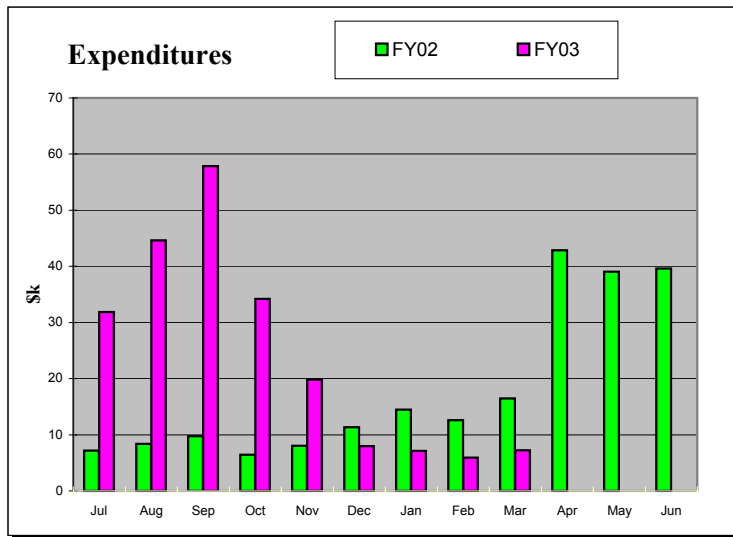
Cash accumulated in this fund is from Heyburn Cabin Utilities, Dworshak Big Eddy Marina and Spring Shores Marina Operations. The Priest Lake Indian Creek Store, Heyburn Rocky Point Marina & Hells Gate Marina Operations are working out of negative cash positions. Heyburn and Hells Gate should be in a positive position at the end of the 2003 season.

FUND 0410.02 - State FY2003



	Jan	Feb	Mar	QTD	YTD
FY03	5,834	2,346	6,423	14,604	287,198
FY02	9,699	2,833	3,219	15,751	100,863
%change	-39.9%	-17.2%	99.6%	-7.3%	184.7%

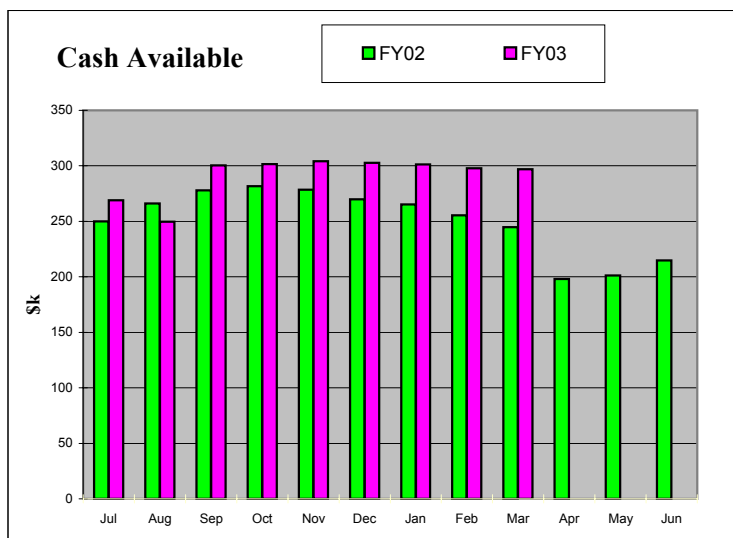
Revenue during the last quarter was slightly higher than last year for the same time period. However, this is insignificant due to the small dollar amounts. Year to date revenue is up because of operating the McFadden Farm.



	Jan	Feb	Mar	QTD	YTD
FY03	7,128	5,942	7,222	20,292	216,651
FY02	14,486	12,613	16,452	43,550	94,678
%change	-50.8%	-52.9%	-56.1%	-53.4%	128.8%

Expenditures are related to retail sales activity and the operation of the McFadden Farm.

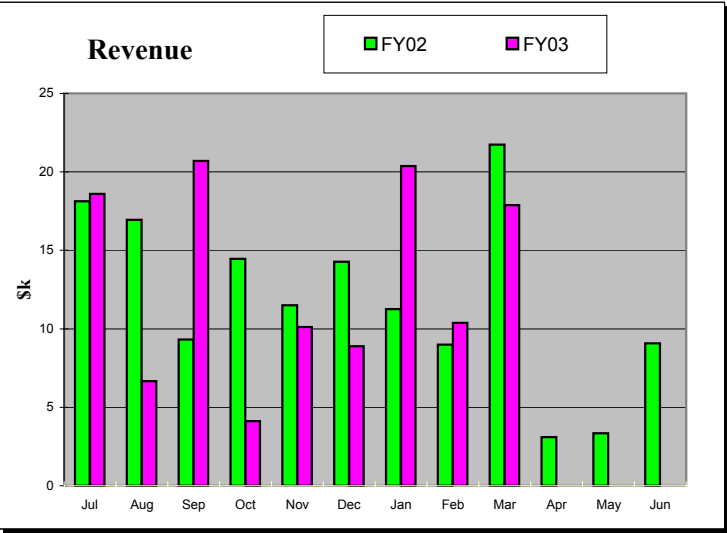
Because of new activity in this account, trending across fiscal years is not meaningful.



	Jan	Feb	Mar	YTD
FY03	301,265	297,922	296,974	296,974
FY02	265,145	255,532	244,808	244,808
%change	13.6%	16.6%	21.3%	21.3%

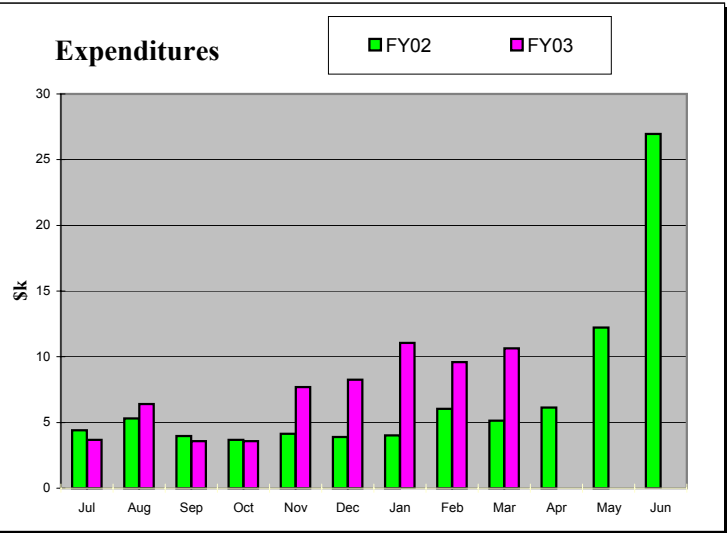
The current cash balance is sufficient to sustain operations through the 2003 season. Funds at risk in this fund related to Heyburn lease holders litigation amount to \$174,815.

FUND 0496.02 - State FY2003



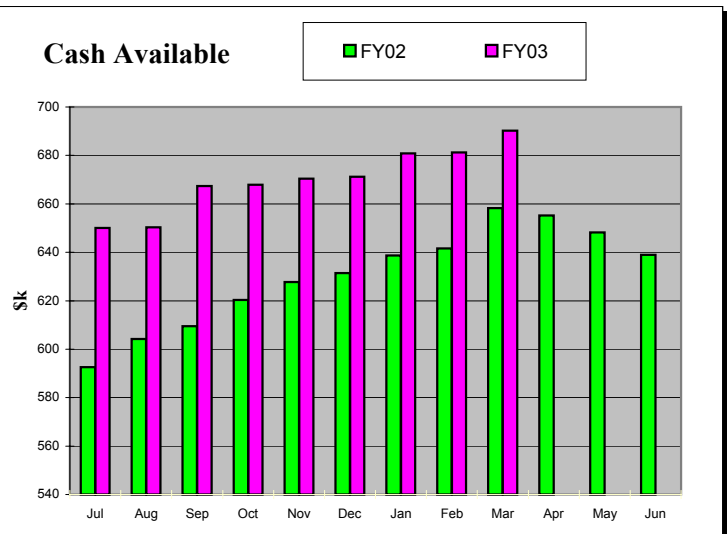
	Jan	Feb	Mar	QTD	YTD
FY03	20,374	10,371	17,888	48,633	117,737
FY02	11,252	8,984	21,747	41,982	126,626
%change	81.1%	15.4%	-17.7%	15.8%	-7.0%

Revenue is lower this year than prior fiscal year because of cancellations at the ranch managers house and the dorm and lower interest earned in this fund. Revenue is anticipated to increase because of the availability of yurts and an additional structure for rent in 2003.



	Jan	Feb	Mar	QTD	YTD
FY03	11,060	9,592	10,648	31,300	64,535
FY02	4,010	6,036	5,135	15,181	40,553
%change	175.8%	58.9%	107.4%	106.2%	59.1%

Total operating expenditures for the Harriman and Ashton Tetonia budgets were reduced in fiscal year 2003. As a result, the park is using dedicated funds earlier in the fiscal year.



	Jan	Feb	Mar	YTD
FY03	680,891	681,227	690,250	690,250
FY02	638,638	641,586	658,198	658,198
%change	6.6%	6.2%	4.9%	4.9%

The year to date percentage increase in cash remains positive but is slightly lower than prior reporting periods because of decreases in revenue and increases in expenditures.

☐ IDAPA RULE ☐ IDAPA FEE RULE ☐ BOARD POLICY
☐ BOARD ACTION REQUIRED ☐ INFO ONLY, NO ACTION REQUIRED

AGENDA
IDAHO PARK AND RECREATION BOARD MEETING
Post Falls, Idaho April 28-29, 2003

AGENDA ITEM: Development Bureau Information
ACTION REQUIRED: NO BOARD ACTION REQUIRED
DIVISION ADMINISTRATOR: Rick Cummins
PRESENTER: Myron Johnson, Development Bureau Chief

PRESENTATION

BACKGROUND INFORMATION: The status of all current and budgeted planning, design or construction projects in the Development Bureau is included in the attached sheet entitled Current Projects FY 2002-2003. The projects are being developed based upon our original planning processes and fiscal budget. We are making good progress on all planned projects for this fiscal year. It is our estimation that we will clear as many as 12 projects from this list by June 30th the end of this fiscal year. This is in line with the plan as presented to the Board at the April meeting last year.

We have made significant progress this past year to get the number of projects underway that were budgeted for completion this year. It is our goal to have all projects that are identified as FY 2003 or 2004 funded be the remaining projects to complete when the fiscal year concludes in June of this year.

DESIGN, DEVELOPMENT AND ENGINEERING STATUS REPORT:

The Development Bureau has hired Kelly Burrows as a Planner/Project Manager for the East Region Bureau location. He came to us in February from Southern California where he worked for the California State Transportation Department. Kelly has a degree in Landscape Architecture from Utah State University and grew up in the Idaho Falls area. He is married and has two children. He is a great addition to our East Region Office.

North Region
Priest Lake

Replacement of the composting restroom that burned at that site will be finished in the next sixty days. We are installing a vault toilet to the site where the former one was located.

Fire hydrants in this year's budget are under design and will be bid by May with a contract signed by no later than June 15th. Completion is anticipated for early August.

A concrete vault toilet will also be placed at Dickensheet in May, replacing two old wooden structures. This is a current budget year project and will be completed before the summer camping season.

Farragut Park

The renovation of the Kestrel – Nighthawk group campground is 70% complete. This project started in the fall of last year and because of the mild winter is making progress ahead of schedule. This project was expanded to include drive-through campsites along with making the entire camp more usable by being able to segment off a portion for individual use when there is a need for more campsites within the park. The name has changed to **Kestrel-Nighthawk-Redtail** group campground as we have added a new loop to the system. Seventy-three campsites were upgraded with ten new sites added to the group campground.

The demolition project to clean up many piles of rubble associated with the former Navy installation at the park will be finished before the Board meeting in late April. The total cost on the cleanup was less than anticipated and more was done than we contracted for to take advantage of having the crews on site and the mild winter conditions that allowed them to work through the winter months. Pictures will be presented at the meeting of this project to show the before and after conditions.

Coeur d'Alene Parkway

Higgins Point boat ramp is 90% complete. The work began in February and continued throughout the month. They were able to get the major portion of the piling work done while the winter level of the lake was low, thus saving us from further delays. Anticipated opening of the ramp is April 12th.

Old Mission

The contract for the renovation and addition to the Old Mission Visitor Center / Historical Interpretive Display has been signed by both the State and Federal Highways program that will oversee the construction. A design and plan development team will be hired by the end of April and plans and specifications should be complete in the fall.

Mary Minerva McCroskey Memorial

Designs are nearing completion for the installation of new water pumping equipment at McCroskey's view corridor and camping area. The job will be bid in May and construction should start in July. We anticipate that it will be completed and ready for use by mid August.

South Region

Ponderosa

A planning team has been selected to develop the plans and specifications for renovations to Kokanee Cove Campground this spring and summer. Along with that contract the planning team will also do a study of traffic patterns within the park, make recommendations regarding a possible new entrance location and placement of a new Visitor Center and administrative building within the park. Analysis of the current

facilities at the Kokanee Cove area of the park will be done to determine which buildings and service will remain when the renovation is complete. The department has also requested in next years budget to upgrade the parking lot and boat ramp near the Kokanee Cove Campground adding restroom facilities and RV sites to the area.

Bruneau Dunes

The Bruneau Natural Sciences Center has a final design completed and working drawings are being done currently. The project is now known as the Bruneau Dunes Natural Sciences Center and Field Institute. It has been broken down into two phases of development: the first being the development of the Natural Sciences Center and associated parking and roadway work will be done this summer. Cost for this phase is estimated at \$1,245,000. Phase Two will include the Interpretive facilities, exhibits and Field Institute which will complete the institutional aspects of the facility with: placement of trails throughout the compound, adding cabins at the current administrative building site – turning it into a dormitory style commissary. That area will include a common gathering area for lecturing, relaxing and study purposes, kitchen facilities and bathhouse for researchers, teachers, guest lecturers and other dignitary guests. Costs for the second phase will come from private contributions and matching grants. Estimated cost for this phase is \$1,055,000. The Idaho Foundation for Parks and Lands is working aggressively to secure funding for the matching grants that have been dedicated thus far on the project. They will team with the Kempthorne's to help locate the contributions needed to finish the project by the end of FY 2005.

Eagle Island

The new Day Use Restroom constructed over the winter is near completion. We added to the project to finish the entire landscape plan that was bid as an alternate and came in beyond the budget for the original project.

The initial project to construct a roadway and parking area into this park for equestrian use proved too expensive. After refining the scope of the project and reengineering the design of the roadway to follow traditionally used roads, we anticipate that re-bidding the project should occur in May with the project to be built during the summer months.

Three Island

Improvements at Three Island will incorporate eight new camping cabins in the lower area of the park at the far end of the day use area and two in each of the loop campgrounds. This should help boost the number of people that can camp at the park and increase the attendance of the Visitors Center.

East Region

Henry's Lake

The design of new volunteer sites at the park will be completed by staff this spring and bid by the end of the fiscal year. Construction will take place this summer.

Massacre Rocks

Many projects are underway in the lower campground area. Two new camper cabins are completed and ready for use during this summer camping season. New water pressure tank house and relocation of other utilities will be done at the same time. We are

currently waiting for State Historic Preservation Office clearance to begin the work. A new bathroom with showers will be added after the summer session ends and the occupancy drops at the park.

Castle Rocks

The completion of the land exchange with the National Parks Service for the Hagerman Fossil Beds should be completed by the time of the Board meeting. We are working currently to get the roadway to the newest state park completed for a June grand opening.

We are also in negotiation with a firm to begin the plans and specifications for the development of the Smoky Mountain campground that is in this current year's budget. We anticipate having the plans completed in the fall and a bid done by the first of the year to begin building in the Spring of 2004. This project will be done in two phases with forty to forty-two campsites and a mile of entrance road being done in phase one. The second phase will add approximately the same number of campsites with an equestrian area as part of the mix.

Bear Lake

The improvements scheduled for Bear Lake entrance road (North Beach) and the campground on the East Beach side of the lake will be designed and bid by the end of the summer this year. Bear Lake County is doing the roadwork and we are reimbursing them for \$100,000 of the costs to improve the recreational properties along that end of the lake.

The department is negotiating with a firm to do the plans and specifications for the improvements to the East Beach area of the lake. We anticipate a fast turn around on the plans, as this is a major renovation of the current campground.

Lake Walcott

Lake Walcott is going through the approval process to place two cabins at the lake's edge during this quarter. The Bureau of Reclamation will process the permits through the SHPO offices to get Section 106 clearance to site and construct the pads for placing the two cabins. They will be adding shake roofing materials to the cabins so that they match the current roofing of other structures in their park. All other cabins statewide will have matching green standing seam metal roofs.

Harriman

The park has been presented to the Pacific Northwest Historic Preservation School Board of Directors as a possible location for their 2004 Preservation School. This organization represents the three state parks systems of Oregon, Washington and now Idaho as a teaching and learning center for architectural and historic district renovations and projects. The school is accredited throughout the nation as one of the best historic preservation training centers in America. Approximately 60 students and half as many advisors and representatives from the three state systems of parks and recreation attend the annual training.

Sites will be identified and confirmation given after a June 9-12, 2003 visitation by representatives from the University of Oregon, Idaho Heritage Trust, the National Park Service and IDPR.

ACTION ITEMS

STAFF RECOMMENDATIONS: This presentation is for informational purposes only, no Board action is required.

Camper Cabin Delivery Schedule				
Approximate		# of cabins		
Arrival @ Park	wk#	delivered	Delivered to:	
9-Apr	4	2	HQ (then to Three Island)	
15-Apr	4	2	Three Island	
18-Apr	5	2	Three Island	
22-Apr	5	2	Three Island	
25-Apr	6	2	Bruneau Dunes	
29-Apr	6	2	Farragut	
2-May	7	2	Farragut	
6-May	7	2	Farragut	
9-May	8	2	Farragut	
13-May	8	2	Farragut	
16-May	9	2	Hells Gate	
20-May	9	2	Hells Gate	
23-May	10	2	Hells Gate	
27-May	10	2	Hells Gate	
30-May	11	2	Lake Walcott	
3-Jun	12	3	Priest Lake	
6-Jun	13	3	Henry's Lake	
Total =		36		
ship from billings Mon and Thurs				
arrive Tues and Fri (2 at a time)			Rev. 2 April 9, 2003	

CURRENT PROJECTS

Project		JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	Budget Projected	Actual Spent	Design	Bid/Award	Construct	Complete/ Cancel	Comments
Number	Project																			
	Annual Misc. Project Areas																			
300020	Park Land Trust spending auth	These are project sensitive and are ongoing throughtout the year																		
300030	Park Land Trust spending auth	These are project sensitive and are ongoing throughtout the year																		
300031	R&B General													250,000						
300034	North Region R&B misc.													20,000						
300035	South Region R&B misc.													15,000						
300036	East Region R&B misc.													15,000						
300037	All Projects																			
300101	IDPR Historic Preservation Plan													25,600	12,500	X	X	X		
300110	Signs for Clean-out Stations Statewide													20,500	19,000			X		95% Complete
360111	Harriman Master Plan													85,175	83,240	X	X	X	X	Closed
	Statewide Repair and Remodel Projects																			
310112	Priest Lake Boat Ramp Improvement													35,500	25,300	X	X	X	X	
310113	Priest Lake Lions Head Composter Replacement													65,000	43,074	X	X	X		Final work under this project will end by May
310114	Priest Lake East Road maintenance													49,000	45,157	X	X	X	X	
310121	Priest Lake Fire Hydrants													30,000	1,800	X				10% Complete
310123	Priest Lake - Indian Creek Paving													416,500	321,000	X	X	X		90% Complete
310131	Dickensheet Vault RR's													60,000	23,000	X				
310132	Priest Lake Indian Creek CG/Boat Ramp RR replacement	CANCELLED BY DPW												N/A						
310184	Priest Lake HQ Building													831,400	825,900	X	X	X	X	Closed
310521	State Parks Historical & Cultural Investigations													265,000	73,965	X				Many projects moving forward at this time
310503	Farragut Kestrel-Nighthawk Campground													1,075,000	675,000	X	X	X		50% Complete
310506	Farragut Brig ADA Access													115,000	110,500	X	X	X	X	Closed
310532	Farragut Beaver Bay Shower Bldg	CANCELLED BY DPW												N/A						
310933	Higgins Point Boat Ramp repair													245,000	195,000	X	X	X		90% Complete
310821	Heyburn Water Distribution	Project Under Evaluation												425,000	0					On Hold
320301	Hells Gate Loop A C/G Irrigation Upgrade	Construction postponed until Nov 2003												112,400	3,200	X	X			Awaiting SHPO/COE approvals
320332	Hells Gate - replace DU Irrigation System													95,000	0	X				
320371	Hells Gate VC ADA Access													112,250	65,300	X	X	X	X	Closed
320231	Dworshak FC Boat Ramp RR Bldg	CANCELLED BY DPW												N/A						
330121	Ponderosa Reroof Visitor Center													45,000	46,000	X	X	X	X	Closed
330122	Ponderosa Lakeview Sewer Repair and Upgrade													125,000	107,000	X	X	X	X	Completed
330123	Ponderosa Church Camp Repairs													100,000	2,500					SOQ's received for A/E documents
330403	Lucky Peak - Sandy Point Well	Project Under Evaluation												12,500	0					
330411	Lucky Peak - Spring Shores Well and Utilities													40,000	3,000	X				
330511	Bruneau Natural Sciences Center													100,000	36,000	X				Schematic Design Complete for Phase I
330531	Bruneau - Replace Sprinkler System													25,000	0					
330622	Three Island Upper CG Electrical Upgrade													75,000	65,000	X	X	X	X	Closed
350131	Massacre Rocks Water System Upgrade													105,000	22,700	X				Awaiting SHPO approvals
351131	Massacre Rocks upgrade RR in lower CG													165,000	0	N/A				Will bid early Summer for Fall installation
340421	City of Rocks Road Improvement													50,000	50,000	X	X	X	X	Closed
360122	Harriman Bridge Repair or Replacement	Funding shifted to Cabin / Yurt funding package for 2003																		
	Statewide Capital Projects																			
300039	Cabins/Yurts Statewide													395,000	175,000	X	X			Contract Awarded
310531	Farragut 'Lakeview' CG - A/E													250,000	0					SOQ's received for A/E documents
310421	Trail of the CdA's - Trail Enhancements													32,000	31,740	X	X	X	X	Closed and Completed
310621	Old Mission VC Construction													439,000	0					Awaiting FHWA funding T-21 Grant
320121	McCroskey water system installation													60,000	26,000	X	X			Well installed, Water System in design
320322	Hellsgate Lewis & Clark exhibits													889,900	2,600					Consultant hired / beginning schematic design
320331	Hells Gate Lewis & Clark Interpretive Center													432,000	0					Currently On Hold
320411	Glade Creek Camp													10,000	5,224	N/A	N/A	N/A		Purchase funding
330102	Ponderosa North Beach CG Development													219,000	155,000	X	X			90% Complete
330131	Ponderosa Kokanee Cove Group Camp - A/E													150,000	4,250					SOQ's received for A/E documents
330211	Eagle Island Bridge Design													100,000	40,400					
330221	Eagle Island Equestrian Access - Trailhead													139,680	13,608	X				Re-Design and Rebid in April
330291	Eagle Island DU Restroom													122,080	83,176	X	X	X		Nearing Completion
330413	Lucky Peak - Discovery RR Replacement													83,200	56,000	X	X			75% Complete
330411	Lucky Peak Spring Shores Sitework													152,900	12,000	X				
330431	Lucky Peak - Atlanta Roadway Paving													20,760	20,760	N/A	N/A	N/A	N/A	Extra work on Atlanta Road for Lucky Peak
330512	Bruneau Group Camp - Phase 2													510,850	510,850	X	X	X	X	Closed
330611	Fish and Game - Access Property Purchase	Moved into Cabin / Yurt funding package												14,000	0					Funding moved to Camper Cabin projects
330822	Headquarters Improvements	Projects Under Evaluation												50,000	16,906					
340111	Malad Gorge Vehicle Storage Building	Project Being Moved to another locator												8,120	5,300	N/A	N/A			Project site moving in South Region
340431	City of Rocks CG design and development													176,000	0					February start
340491	City of Rocks Domestic Water System Upgrade (DEQ)	Turned over to NPS												89,500	40,080					Will be completed in Summer - 2003
350331	Bear Lake Campground Renovation													515,500	0					February start
355333	Bear Lake - North Road, entrance realignment													50,000	4,000	X	N/A			Base being established by Bear Lake Co.
350332	Bear Lake - Armor North Jetty Repair													20,000	0					Part of project above - Spring Completion
360112	Harriman Domestic Water System Upgrade (DEQ)													30,000	0	X				Options Under Review
360121	Harriman Welcome Center Design													98,800	0					Under Consideration at this time
360211	Henry's Lake Breakwater Design	Cancelled Project - Maintenance Completed												50,000	33,510	N/A				Study said not to do this project
360212	Henry's Lake Volunteer Site Development													55,000	0					Spring 2003 start date
360274	Henry's Lake RR/Fish Cleaning Station													295,000	295,000	X	X	X	X	Closed
360341	Mesa Falls Historic Rehab - ISTEA																			
360391	Mesa Falls Exhibits													76,000	41,300	X	X			90% Complete - finish by May 30, 2003
360431	Ashton-Tetonia Trail Construction - A/E													58,000	0	X				15% Complete
360461	Ashton-Tetonia Trail Construction -													399,000	72,300	X				15% Complete
360531	Yankee Fork RV Dump Station													132,575	9,000					Design 80% Complete
	advertise and select Architectural and Engineering firms																			
	design, plans and schematic drawings for bidding																			
	Bid Projects																			
	Construction																			
	TOTALS													11,329,690	4,509,140					

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☐ BOARD ACTION REQUIRED ☒ INFO ONLY, NO ACTION REQUIRED

AGENDA
IDAHO PARK AND RECREATION BOARD MEETING
Post Falls, Idaho April 28-29, 2003

AGENDA ITEM: 2003 Park Revenue/Attendance Report

ACTION REQUIRED: NO BOARD ACTION REQUIRED

DIVISION ADMINISTRATOR: Dean Sangrey

PRESENTER: Dean Sangrey
PRESENTATION

BACKGROUND INFORMATION: This report is provided to keep the Board members apprised of current attendance trends and to identify any areas of concern regarding visitor number vs. revenue received to date. Staff has also initiated a detailed review of current park practices related to compiling visitor data.

ACTION ITEMS

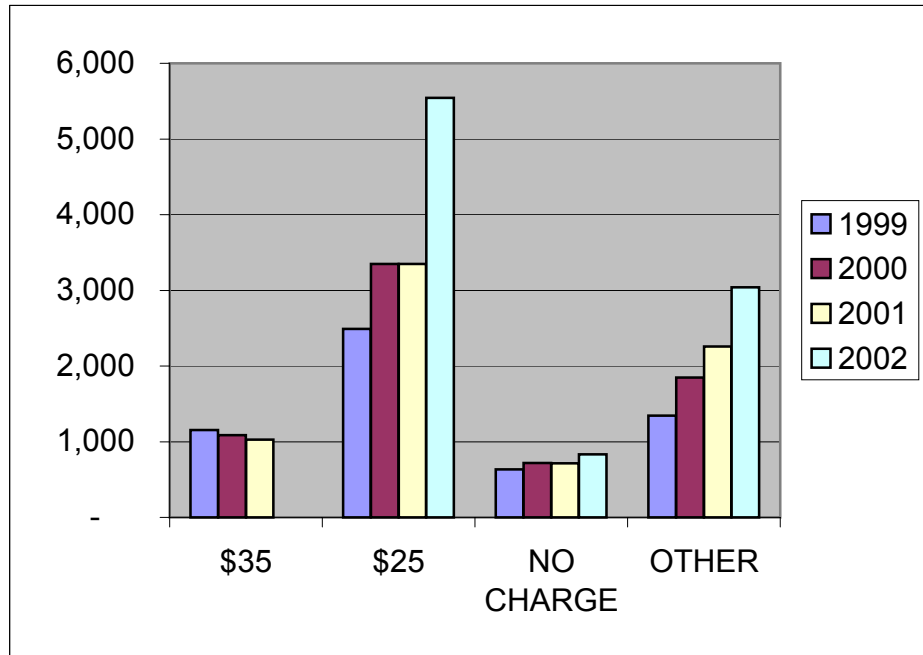
STAFF RECOMMENDATIONS: This presentation is for informational purposes only, no Board action is required.

IDPR ATTENDANCE REPORT
JANUARY THROUGH MARCH ONLY

PARK	2002 - 2003 TOTAL DAY USE/ CAMPER ATTENDANCE				2002 - 2003 CAMPER UNIT				2002 - 2003 REVENUE			
	2002	2003	Inc./Dec.	% Change	2002	2003	Inc./Dec.	% Change	2002	2003	Inc./Dec.	% Change
Priest Lake	370	165	-205	-55.41	44	19	-25	-56.82	4,718.59	2,255.63	-2,462.96	-52.20
Round Lake	4,171	4,130	-41	-0.98	-	27	27		2,074.23	2,983.64	909.41	43.84
Farragut	8,992	10,256	1,264	14.06	5	14	9	180.00	32,059.79	13,943.36	-18,116.43	-56.51
Old Mission	2,552	3,851	1,299	50.90	-	-	0		689.28	1,879.68	1,190.40	172.70
Heyburn	10,676	10,242	-434	-4.07	-	26	26		119,364.95	138,849.64	19,484.69	16.32
CDA Parkway	39,845	48,972	9,127	22.91	-	-	0		721.85	468.67	-253.18	-35.07
Dworshak	1,862	823	-1,039	-55.80	-	9	9		3,958.17	2,852.80	-1,105.37	-27.93
Hells Gate	12,693	13,677	984	7.75	283	137	-146	-51.59	10,299.98	13,916.20	3,616.22	35.11
Winchester	950	523	-427	-44.95	53	54	1	1.89	2,768.20	3,106.91	338.71	12.24
4M	283	355	72	25.44	-	-	0		-	0	0.00	
North Reg Total	82,394	92,994	10,600	12.87	385	286	(99)	-25.71	176,655.04	180,256.53	3,601.49	2.04
Ponderosa	47,017	16,013	-31,004	-65.94	54	54	0	0.00	28,275.16	76,387.39	48,112.23	170.16
Eagle Island	1,347	315	-1,032	-76.61	-	-	0		18,636.50	26,055.46	7,418.96	39.81
Lucky Peak	10,940	20,294	9,354	85.50	-	-	0		1,784.79	1,934.81	150.02	8.41
Idaho City Yurts									7,068.22	10,215.00	3,146.78	44.52
Bruneau	8,312	8,007	-305	-3.67	162	177	15	9.26	13,672.06	16,651.82	2,979.76	21.79
Three Island	5,876	6,102	226	3.85	173	183	10	5.78	12,843.62	6,358.13	-6,485.49	-50.50
Cascade	1,466	271	-1,195	-81.51	28	31	3	10.71	6,310.46	1,032.23	-5,278.23	-83.64
Malad Gorge	7,267	7,352	85	1.17	-	-	0		4,043.93	3,993.21	-50.72	-1.25
Niagra	4,909	5,607	698	14.22	-	-	0				0.00	
South Reg Total	87,134	63,961	-23,173	-26.59	417	445	28	6.71	92,634.74	142,628.05	49,993.31	53.97
City of Rocks	3,413	3,383	-30	-0.88	341	338	-3	-0.88	3,496.19	1,913.51	(1,582.68)	-45.27
Castle Rocks	-	-			-	-	0		11,700.00	-	(11,700.00)	-100.00
Lake Walcott	387	442	55	14.21	1	3	2	200.00	553.87	1,282.29	728.42	131.51
Massacre Rocks	10,411	9,733	-678	-6.51	28	42	14	50.00	1,573.27	3,581.91	2,008.64	127.67
Bear Lake	-	-	0		-	-	0		7,599.56	1,180.97	-6,418.59	-84.46
Henry's Lake	-	-	0		-	-	0		3,806.68	1,101.28	-2,705.40	-71.07
Mesa Falls	-	-	0		-	-	0		-	0	0.00	
Yankee Fork	578	774	196	33.91	-	-	0		299.07	199.38	-99.69	-33.33
Harriman	7,075	8,326	1,251	17.68	69	72	3	4.35	41,962.47	48,632.76	6,670.29	15.90
East Reg Total	21,864	22,658	794	3.63	439	455	16	3.64	70,991.11	57,892.10	-13,099.01	-18.45
HQ / Regions									29,616.71	45,879.86	16,263.15	54.91
Total Attendance	191,392	179,613	-11,779	-6.15	1,241	1,186	-55	-4.43				
Total Revenue									369,897.60	426,656.54	56,758.94	15.34

**AGENCY ANNUAL PASSPORT SALES
CALENDAR YEAR**

SALES PRICE	1999	2000	2001	2002
\$ 35	1,155	1,086	1,029	-
\$ 25	2,489	3,350	3,347	5,543
* NO CHARGE	636	719	715	834
** OTHER	1,346	1,848	2,256	3,040
TOTAL	5,626	7,003	7,347	9,417



In Calendar Year 2000 Headquarters Registration sent Park Passport information with registration renewals which increased Registration's passport sales by 1341.

* Includes Employees, Volunteers, Replacement, Disable Vets Complimentary and Promotion.

** Includes passports sold at \$20, \$15, \$5, etc.

CALENDAR YEAR SALES

	STARS	% CHANGE
1999 \$	112,585	
2000 \$	133,195	18%
2001 \$	127,517	-4%
2002 \$	149,250	17%

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☐ BOARD ACTION REQUIRED ☐ INFO ONLY, NO ACTION REQUIRED

AGENDA
Idaho Park and Recreation Board Meeting
 Post Falls, Idaho
 April 28-29, 2003

AGENDA ITEM: FY '04/'05 Budget Strategies
ACTION REQUIRED: (NO) BOARD ACTION REQUIRED
DIVISION ADMINISTRATOR: Rick Cummins
PRESENTER: Jane Wright, Financial Officer

PRESENTATION

BACKGROUND INFORMATION: During the 2003 legislative session, the agency's general fund appropriation was reduced significantly and the burden of supporting base operations moved to dedicated funds. Below is a brief summary of the goals, challenges and potential solutions that need to be addressed.

Department Goal:	Challenge:
Replace FY 2004 General Fund reduction in appropriation	Maintain same level of service to agency customers
Identify a funding source for preventative maintenance	Historically, the agency was appropriated approximately \$1 million annually for preventative maintenance. Preventative maintenance is critical in maintaining park structures and roads within park boundaries that are heavily used by visitors.
Stay within the 20% Administration allowable in the Recreation Fuels Fund (0247)	As the revenue decreased in the Recreational Fuels Fund, amounts available for administration decreased. Positions and operating costs previously paid for out of the 20% administration must be reduced to stay within the allowable percentage.

Fund enhancement decision units not approved in the budget that are related to cost savings or operating efficiencies such as paying for electricity and staffing related to the new cabins being placed in parks for use by the public.	As costs related to the cabins or other initiatives are incurred, budget allocations need to be adjusted downward in other areas.
Prioritize Capital Project (0247.01) and Road & Bridge (0247.04) Funds entirely for deferred maintenance.	Currently staffing and operating costs in the Development Bureau are paid out of the Capital Improvement Fund. Dedicating these funds solely to projects requires finding an alternate funding source for critical staff and operating currently being funded by part of this money.

Potential Solutions:

- Generate additional revenue by increasing fees.
- Reduce services to the public or program staff.
- Seek efficiencies/cost reductions in all areas throughout the Department.
- Request reinstatement of general funds lost in FY 2004 in the FY 2005 Budget request.

ACTION ITEM

Informational Purposes Only

STAFF RECOMMENDATIONS:

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☐ BOARD ACTION REQUIRED **X INFO ONLY, NO ACTION REQUIRED**

Idaho Park and Recreation Board Meeting
Post Falls, Idaho April 28-29, 2003

AGENDA ITEM: Reservation System Overview

ACTION REQUIRED: NO BOARD ACTION REQUIRED

DIVISION ADMINISTRATOR: Dean Sangrey

PRESENTER: Tammy Kolsky

PRESENTATION

BACKGROUND INFORMATION: Through a series of grants from the RV Program, the Department began developing a Statewide Reservation System in 2000. Major features of the statewide system include: Each state park unit with a major campground or camping facilities will be able to take call in reservations at their park during regular business hours, Regional Service Centers will be able to take reservations for any park unit in the system during regular business hours, anyone with access to the internet will be able to make their own reservations via the internet, 24 hours per day, 7 days per week, 365 days per year and the Department will have a consistent statewide reporting system for park attendance, camping units and revenues updated and searchable on a daily basis. A fee of \$6.00/site reserved will be charged. This fee however will be waived for Idaho residents who own a registered RV and reimbursed to the Dept. through the RV Program as a program service.

Group facilities, family reunion groups and other groups of 10 or more campers will be able to reserve up to 30% of available sites in campgrounds managed as individual campsites 11 months in advance of arrival date by working directly through the parks and all other individual campers can make reservations up to 90 in advance of arrival through the park or internet site.

Tammy Kolsky, Administrative Asst. at Ponderosa has taken on the function of Reservation System Manager and will demonstrate the features of the system to the Board.

ACTION ITEM

No Action Required

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☐ BOARD ACTION REQUIRED ☐ INFO ONLY, NO ACTION REQUIRED

AGENDA
IDAHO PARK AND RECREATION BOARD MEETING
Post Falls, Idaho – April 28-29, 2003

AGENDA ITEM: Board Policy – Park Specific Fees

ACTION REQUIRED: Board Action Requested

DIVISION ADMINISTRATOR: Dean Sangrey

PRESENTER: Dean Sangrey

PRESENTATION

BACKGROUND INFORMATION: As a result of Department efforts to coordinate and adjust certain park specific use fees resulting from new construction, fee increases, modified facilities, and outdated or erroneous information, the following changes need to be considered:

Farragut State Park, Kestrel, Nighthawk, and Redtail Campsites:

As a result of the new development of the Kestrel, Nighthawk, and Redtail group facilities into individual campsites, the Board Policy Fee Table needs to be modified to exempt from the 30% reservation cap set out in Rule 275.03 for individual campgrounds but require individual site fees for Kestrel, Nighthawk, and Redtail. The campsite fee structure delineated in Rule 26.01.20.250.01 will apply to the new camping locations.

Approved Nordic Ski Program Grooming Sites:

The Department is proposing a new Nordic Ski Program Grooming Fee for parks providing a premium Nordic ski trail grooming program that often include: maintained parking areas, warming facilities, winter accessible restroom facilities, regularly groomed ski trails, extensive signing, trail mapping and ski patrols. These fees will only be charged at sites approved by the Board. We are requesting that the Nordic programs in place at Harriman and Ponderosa State Parks be approved for implementing the new fee.

Motor Vehicle Entrance Fee – Daily:

Staff is recommending that the IDAPA approved Maximum Daily Motor Vehicle Entry Fee be increased from \$3.00/vehicle to \$5.00/vehicle but that the Board approved actual fee charged be set at \$4.00/vehicle for this year.

Boating Facilities – Vessel Launching Fee per vessel/day:

Staff is recommending that the daily fee for launching a vessel at a State Park launch site remain consistent with the daily MVEF. Staff has proposed that the Maximum Daily MVEF be increased from \$3.00/day to \$5.00/day and that the Board approved actual fee charged be set at \$4.00/day this year.

Harriman State Park, Cattle Foreman's Guest House:

The former cattle foreman's ranch house has been remodeled and is prepared for occupancy. The staff proposes that a fee of \$100.00 per night be established for this facility. The cottage can accommodate six people (three bedrooms), although the \$100.00 rate is based on an occupancy rate of four visitors per night. We are also requesting that the additional charge of \$12.00 per night per person, currently in place for other guest lodging facilities at the park be applied when more than four persons rent the facility.

Park N' Ski Parking Permit:

The IDAPA approved maximum fee for Park N' Ski permits is currently \$30.00/year and \$10.00/day. The Board approved fee is currently set at \$20.00/year and \$7.50/day. Staff is recommending that the Board approved fee be adjusted to the maximum fee authorized by IDAPA.

ACTION ITEM

STAFF RECOMMENDATIONS: Staff recommends the Board Policy adjustments for Farragut State Park, Nordic Ski Program, Daily Motor Vehicle Entrance Fee, Vessel Launching Fee, Harriman State Park Cattle Foreman's Guest House and Park N' Ski Parking Permit be approved as presented.

☒ IDAPA RULE ☒ IDAPA FEE RULE ☐ BOARD POLICY

☐ BOARD ACTION REQUIRED ☐ INFO ONLY, NO ACTION REQUIRED

AGENDA

Post Falls, Idaho April 28-29, 2003

AGENDA ITEM: IDAPA Rules 26.01.20
Consideration of Proposals and Fees

ACTION REQUIRED: **BOARD ACTION REQUESTED**

DIVISION ADMINISTRATOR: Dean Sangrey

PRESENTER: Dean Sangrey

PRESENTATION

BACKGROUND INFORMATION: At the August, 2002 Board Meeting in Coolin, Idaho, the Board took formal action approving numerous proposed IDPR IDAPA rule changes. Subsequently, the rule amendments were drafted, accepted and approved by the Governor's office and Legislative Services, and submitted to the Legislature for sub-committee review and approval. During this sub-committee review process, the House committee questioned several of the proposed changes in detail. In lieu of jeopardizing the entire rule amendment package, it was agreed with the committee members that several sections related to the definition of a Camper Unit and Occupancy in the proposal would be deleted, reviewed for further clarification, and submitted for reconsideration at a later time.

A number of rule changes related to park fees are required to begin the process of increasing fees needed to offset reduction in general fund support in the FY '04 budget.

The affected IDAPA Rules include:

26.01.20.010.13 – Motorized Vehicle Entry Fee

Staff is proposing to discontinue the MVEF exemption for campers. To accomplish this, several rules need to be amended. The first is the definition of MVEF.

{xe "Motorized Vehicle Entry Fee (MVEF)"}Motorized Vehicle Entry Fee (MVEF). A fee charged for a motorized vehicle to enter a designated area ~~for a non-camping visit.~~

ACTION ITEM

STAFF RECOMMENDATIONS: Staff recommends the proposed rule amendment for IDAPA 26.01.20.010.13 be approved as presented.

26.01.20.010.18 – DEFINITIONS: Camper Unit

The Department proposed a definition for camper unit as part of the rule package we prepared last year. However, the committee expressed reservations that this definition was unclear, potentially too restrictive, and didn't accomplish what we apparently needed. It is important that we have a clear definition since it is the basis for all camping fee collections. We are therefore proposing the following definition of a camper unit.

Camper Unit - A family unit or a party of no more than eight (8) persons occupying one (1) camper/vehicle combination or one vehicle with a maximum of two (2) tents.

ACTION ITEM

STAFF RECOMMENDATIONS: Staff recommends the proposed rule amendment for IDAPA 26.01.20.010.18 be approved as presented.

26.01.20.200.01 – CAMPING: Occupancy

This proposed amendment is based on current and proposed definitions.

Occupancy - Camping shall be permitted only in designated campsites with ~~maximums of: eight (8) people, one (1) extra vehicle, two (2) tents, and one (1) motor vehicle or towed unit with built-in sleeping accommodations~~ a maximum of one camping unit per campsite, unless the site has been designated to accommodate a second unit. A campsite will be determined occupied only after the required camping fees have been paid and registration information completed. ~~Additional vehicle(s) may be parked at the site with permission of the Park Manager or designee.~~

ACTION ITEM

STAFF RECOMMENDATIONS: Staff recommends the proposed rule amendment for IDAPA 26.01.20.200.01 be approved as presented.

26.01.20.225.03 – Camping Staff is proposing to discontinue the MVEF exemption for campers. To accomplish this, several rules need to be amended. The second is related to fees and services for camping.

03. {xe "Camping, Fees And Services, IDPR"}Camping. Camping fees include the right to use designated campsites and facilities, ~~and day-use facilities~~ for the period camp fees are paid. Utilities and facilities may be restricted by weather or other factors.

ACTION ITEM

STAFF RECOMMENDATIONS: Staff recommends the proposed rule amendment for IDAPA 26.01.20.225.03 be approved as presented.

26.01.20.225.06 – FEES AND SERVICES: Fee Collection Surcharge

The following amendment to the rule establishing when a surcharge may be charged is recommended to clarify the existing rule:

A five-dollar (\$5) surcharge may be added to all established fees when the ~~registered owner~~ operator of a motorized vehicle or camping unit fails to pay required fees prior to entering a park area or occupying a campsite. If the surcharge is assessed, and the operator of the vehicle or responsible party is not present, all required fees in addition to the five-dollar (\$5) surcharge will be assessed against the registered owner of the motorized vehicle or camping unit.

ACTION ITEM

STAFF RECOMMENDATIONS: Staff recommends the proposed rule amendment for IDAPA 26.01.20.225.06 be approved as presented.

26.01.20.250.02 – FEE SCHEDULE: Reservation Service Fees

The following amendment to the rule establishing a cancellation fee is recommended to clarify the fee for canceling or modifying a reservation for a primitive or basic campsite:

02. {xe "Reservation Service Fee, IDPR"}Reservation Service Fees. A non-refundable service charge of six dollars (\$6) will be assessed for each campsite reserved. This fee will be waived for campers with a current Idaho RV registration sticker and reimbursed to the Department by the RV Program. A service charge of ten dollars (\$10) or the first nights fee, whichever is less, will be assessed for the cancellation or modification of each campsite reserved that involves reducing the planned length of stay if notice is received more than twenty-four (24) hours in advance of the scheduled arrival time. Cancellations or modifications made less than twenty-four (24) hours in advance of the scheduled arrival time shall result in assessment of a ten dollar (\$10) service charge and may require the forfeiture of the first night's camping fee.

ACTION ITEM

STAFF RECOMMENDATIONS: Staff recommends the proposed rule amendment for IDAPA 26.01.20.250.02 be approved as presented.

26.01.20.250.03 {xe "Motorized Vehicle Entry Fee (MVEF) Table, Idaho State Parks"}Motorized Vehicle Entry Fee (MVEF). Staff is proposing to increase the maximum fee for the Daily charge per motorized vehicle to \$5.00/vehicle and the board approved fee to \$4.00/vehicle. The timeframe a daily MVEF is valid will be extended for registered campers to 1:00 pm the following day.

MOTORIZED VEHICLE ENTRY FEE (MVEF) TABLE.	
Daily charge per motorized vehicle. The daily MVEF expires at 10:00	\$ 3 5

pm on date of purchase unless the party is registered to camp in which case the daily MVEF will expire at 1:00pm the following day.	
Daily charge per commercial motor coach (no annual pass available)	\$20
Statewide Annual State Park Passport per motorized vehicle	\$35
Disabled Idaho Resident Veterans - The MVEF is waived for resident Idaho veterans showing proof of a one hundred percent (100%) permanent and total service related disability	
Second Vehicle Annual Passport.	\$ 5

ACTION ITEM

STAFF RECOMMENDATIONS: Staff recommends the proposed rule amendment for IDAPA 26.01.20.250.03 be approved as presented.

26.01.20.250.05 {xe "Group Facility Fees, Idaho State Parks"}Group Facility Fees. Staff is proposing to increase the per person overnight fee for large groups from \$2.00 to \$3.00 per person per night.

a. A reservation service charge of twenty-five dollars (\$25) shall be charged for each reservation of a designated group facility. Additional charges may be imposed by the Park Manager or designee depending upon the cost of providing services.

b. Groups using overnight facilities shall be charged ~~two~~ three dollars (\$2 3) per person per night camping fees.

ACTION ITEM

STAFF RECOMMENDATIONS: Staff recommends the proposed rule amendment for IDAPA 26.01.20.250.05 be approved as presented.

26.01.20.250.06 {xe "Boating Facilities, Fee Table, Idaho State Parks"}Boating Facilities. Staff is proposing to keep the Maximum daily vessel launching fee in sync with the Daily MVEF. The Maximum daily fee will increase from \$3.00/day to \$5.00/day. The Board will also be asked to set the actual fee charged at \$4.00/day for this year.

BOATING FACILITIES <u>FEE</u> TABLE	
Vessel launching (per vessel/per day) (Annual park passport, daily MVEF, or payment of camping fees applies toward vessel launching fees)	\$ 3 <u>5</u> / day
Overnight moorage --any length of vessel. (Applicable to persons who have paid for a park campsite and are not camping on the vessel)	\$5/night
Overnight moorage --persons camping on vessel Any	

length vessel Any length vessel moored at buoy	\$8/night \$5/night
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ACTION ITEM

STAFF RECOMMENDATIONS: Staff recommends the proposed rule amendment for IDAPA 26.01.20.250.06 be approved as presented.

26.01.20.250.10 Nordic Ski Grooming Program Fee Staff is proposing to create a new Nordic Ski Program Grooming Fee for parks providing a premium Nordic ski trail grooming program that often include: maintained parking areas, warming facilities, winter accessible restroom facilities, regularly groomed ski trails, extensive signing, trail mapping and ski patrols. These fees will only be charged at sites approved by the Board. We are requesting that the Nordic programs in place at Harriman and Ponderosa State Parks be approved for implementing the new fee. Maximum fees proposed are: \$4.00/person per day and \$35.00/family per year. The Board will be asked to set the actual fees to be charged at: \$2.00/person per day and \$25.00/family per year.

ACTION ITEM

STAFF RECOMMENDATIONS: Staff recommends the proposed rule amendment for IDAPA 26.01.20.250.10 be approved as presented.

26.01.20.300.04 – RESERVING GROUP USE FACILITIES: Additional Information

This issue concerns a typographical error. The correct reference is Rule 250.05.

New Proposal - “Additional information concerning group use reservations and definitions can be found in Rule 250.05.”

ACTION ITEM

STAFF RECOMMENDATIONS: Staff recommends the proposed rule amendment FOR IDAPA 26.01.20.300.04 be approved as presented.

IDAPA RULE #	BOARD POLICY FEE TABLE STATEWIDE FEES	IDAPA <u>Approved</u> <u>Maximum</u> <u>Fee</u>	<u>Current</u> <u>Board</u> <u>Approved</u> <u>Fee</u>
Chapter 20			
250.01	<u>Campsites</u>		
	Primitive Campsite	\$7.00/day	\$7.00/day
	Basic Campsite	\$9.00/day	\$9.00/day
	Developed Campsite	\$12.00/day	\$12.00/day
	Deluxe Campsite	\$22.00/day	\$22.00/day
	Electric-Hook-Ups at Site	Add'l \$4.00/day	Add'l \$4.00/day
	Sewer Hook-Ups at Site	Add'l \$2.00/day	Add'l \$2.00/day
	Use of Campground Showers by Non Campers	\$3.00/person	\$3.00/person
	Camping Fee Includes MVEF		
	Limited Income Discount	\$4.00/day	\$4.00/day
	Resident Disabled Idaho Veterans Fee Waiver	Waived	Waived
	Extra Vehicle Charge	\$5.00/day	\$5.00/day
250.01	<u>Camping Cabins, Yurts and Tepees</u>		
	Camping Cabin, Yurt or Tepee	\$72.00/night	
	Idaho City Yurts	\$72.00/night	\$72.00/night
	State Park Camping Cabins	\$72.00/night	\$35.00/night
	State Park Yurts	\$72.00/night	\$35.00/night
	State Park Tepees	\$72.00/night	\$35.00/night
	Each Additional Person above the sleeping capacity of the facility	\$12.00/night	\$12.00/night
250.03	<u>Motorized Vehicle Entrance Fee (MVEF)</u>		
	Daily Charge per Motorized Vehicle	\$5.00/day	\$4.00/day
	Daily Charge per commercial motor coach (no annual pass available)	\$20.00/day	\$20.00/day
	Statewide Annual State Park Passport per motorized vehicle	\$35.00	\$25.00
	Second Vehicle Annual Passport	\$5.00	\$5.00
	Resident Disabled Idaho Veterans Fee Waiver	Waived	Waived
250.06	<u>Boating Facilities</u>		
	Vessel Launching (per vessel, per day)	\$5.00/day	\$4.00/day
	Overnight Moorage - applicable to persons registered to camp	\$5.00/night	\$5.00/night
	Overnight Moorage (persons camping on vessel)		
	* Any length vessel	\$8.00/night	\$8.00/night
	* Any length vessel moored at buoy	\$5.00/night	\$5.00/night
250.02	<u>Individual Campsite Reservation Service Fees</u>		
	Reservation Fee	\$6.00/site	\$6.00/site
	Modification Fee	\$10.00/site	\$10.00/site
	Cancellation Fee	\$10.00/site	\$10.00/site
225.06	Fee Collection Surcharge	\$5.00	\$5.00
225.07	Admission Fee for educational opportunity	\$10.00/person	\$10.00/person
250.05	Group Facility Fees		
	Reservation Service Fee	\$25.00	\$25.00
	Group Facility Overnight Per Person Fee	\$3.00/person	\$3.00/person
250.10	Nordic Ski Program Grooming Fee. (Required in addition to MVEF at Board Approved sites)		
	Per Person/day	\$4.00	\$2.00
	Per Family/year	\$35.00	\$25.00
Chapter 36			
100	Park 'N Ski Parking Permit		
	Annual	\$30.00	\$30.00
	Temporary (three [3] consecutive days)	\$10.00	\$10.00

BOARD POLICY FEE TABLE	
PARK SPECIFIC FEES	
	<u>Current Board Approved Fee</u>
<u>Farragut State Park</u>	<u>(Minimum fee per day)</u>
Thimbleberry	\$90.00
Kestrel	Exempt from 30% reservation cap. Individual Campsite Fees apply
Nighthawk	Exempt from 30% reservation cap. Individual Campsite Fees apply
Redtail	Exempt from 30% reservation cap. Individual Campsite Fees apply
Buttonhook-Larch	\$70.00
Buttonhook-Oceanspray	\$90.00
Buttonhook-Saw-Whet	\$50.00
Cleaning/Damage Deposit	\$100.00
Approved Nordic Ski Program Grooming Sites	Harriman/Ponderosa
<u>Harriman State Park</u>	
Dormitory and Cookhouse (fifteen (15) person minimum, forty (40) person maximum)	
Cleaning/Damage Deposit	\$150.00
Boys House - Maximum capacity - Seventy (70) persons	
Up to four (4) hours	\$50.00
Full day	\$80.00
Cleaning/Damage Deposit	\$50.00
Ranch Manager's Guest House - Maximum capacity - eight (8) persons	\$250.00/night
Cattle Foreman's Guest House - Maximum capacity - four (4) persons	\$100.00/night
Cleaning/Damage Deposit	\$50.00
Additional per person overnight charge	\$12.00/night
<u>Lionhead Unit of Priest Lake State Park</u>	
Group Camp (including kitchen and sleeping quarters)	\$175.00/day
RV hookups (see fee schedule set by Subsection 250.01)	
Cleaning/Damage Deposit	\$50.00
<u>Three Meadows Group Camp Within Dworshak State Park</u>	
Basic daily rate (includes lodge and two (2) sleeping cabins)	\$225.00
Lodge rental(day-use only)	\$75.00/day
Additional sleeping cabins	\$50.00/night
Group leader cabin rental	\$50.00/night
Tent site	\$9.00/night
RV sites	\$15.00/night
Cleaning/Damage deposit	\$150.00
Notwithstanding the provisions of Section 300 of this chapter, reservation requests for group use facilities at Three Meadows Group Camp will be accepted by mail on and after October 1 for the following calendar year.	
<u>Rentals of State-Owned Cottages Within Heyburn State Park</u>	
Cottages with full utilities	\$85.00/night
Cottages with partial utilities	\$35.00/night
Rental to any person shall be for a minimum of five (5) days and a maximum of fourteen (14) days in any thirty (30) day period. A six dollar (\$6) nonrefundable reservation fee shall be charged, and provisions of Section 300 of this chapter apply. A cleaning/damage deposit of twenty-five dollars (\$25) may be required.	

BOARD POLICY FEE TABLE		<u>Current</u>
PARK SPECIFIC FEES		<u>Board</u>
		<u>Approved</u>
		<u>Fee</u>
<u>Rental of State-Owned Cottage Within Lakeview Village Adjacent to Ponderosa State Park</u>		
In-Season (Memorial Day weekend through Labor Day weekend)		
	Two (2) night minimum	\$75.00/night
Off-Season	Two (2) night minimum	\$55.00/night
	Six (6) night, seven (7) day package	\$300.00
	Monthly	\$600.00
Reservations are available subject to the terms of Section 275 of this chapter. A cleaning/damage deposit may be required.		
<u>Rental Rates For Mobile Home Sites and Long-Term Camping Sites Within Lakeview Village Adjacent to Ponderosa State Park</u>		
<u>Residential Lakefront Mobile Home Sites</u>		
(Used more than six (6) months per year and outside of the summer season, May 1 through October 31)		\$275.00/month
or		\$3,300.00/year
<u>Recreational Lakefront Mobile Home Sites</u>		
(Used six (6) months or less per year during the summer season, May 1 through October 31)		\$225.00/month
or		\$2,700.00/year
<u>Residential Non-Lakefront Mobile Home sites</u>		
(Used more than six (6) months per year and outside of the summer season, May 1 through October 31)		\$265.00/month
or		\$3,180/year
<u>Recreational Non-Lakefront Mobile Home Site</u>		
(Used six (6) months or less per year during the summer season, May 1 through October 31)		\$215.00/month
or		\$2,580.00/year
Long-term camping sites, lakeside		\$325.00/month
Long-term camping sites, second row		\$310.00/month
<u>Rental Rates for Short-Term Camping Sites Within Lakeview Village Adjacent to Ponderosa State Park</u>		
Overnight Camping		\$16.00/night
Less than thirty (30) nights - See Subsection 250.01		
Overnight camping (thirty (30) nights or more, paid in advance) shall be at the same rate as established in Section 375 for long-term camping sites with additional days pro-rated at the monthly rate. Reservations are available subject to the terms of Section 275.		

☐ IDAPA RULE ☐ IDAPA FEE RULE ☐ BOARD POLICY
☐ BOARD ACTION REQUIRED ☐ INFO ONLY, NO ACTION REQUIRED

AGENDA
IDAHO PARK AND RECREATION BOARD MEETING
Post Falls, Idaho April 28-29, 2003

AGENDA ITEM: IDAPA 26.01.26.650
Authorized Operation

ACTION REQUIRED: Board Action Requested

DIVISION ADMINISTRATOR: Dean Sangrey

PRESENTER: Dean Sangrey

PRESENTATION

BACKGROUND INFORMATION: IDAPA 26.01.20.650 states: "No person, firm, or corporation may operate any concession, business, or enterprise within lands administered by the department without written permission or permit from the board." Recent research has confirmed that through the years a number of authorizations have been approved for various commercial ventures in some of the parks within IDPR. Some examples:

- Over the last ten years, three to four commercial climbing outfitters and one equestrian outfitter have requested and obtained special use permits to bring clients into and through the National Reserve at City of Rocks. City of Rocks personnel have issued Special Use Permits (SUP) or Commercial Use Permits to each for a \$100 annual fee.
- Ponderosa State Park has authorized a commercial cross-country skiing operation since 1996 utilizing a Concession Permit. They decided not to operate for the 2001-2002 season, but do plan to return next year.
- Harriman State Park has authorized an equestrian trail ride outfitted operation since 1986 with a Horse Concession Agreement.
- Hells Gate State Park has two river outfitters who rent moorage space and operate their commercial tour operations from that location.
- Winchester State Park has an informal arrangement with a local whitewater rafting outfitter company whereby they promote each other's business and have worked on packaging combination raft trips and overnight yurt stays.

In assessing the present authorizations supported by IDPR, it would be more professional, efficient, and progressive if we develop a standardized process and fee structure for permitting these types of operations, assessing appropriate fees, and ensuring that commercial operators in state parks are in compliance with all local, state, and federal permit and operational requirements.

We believe there are significant potential opportunities for developing additional recreational opportunities in and around many state park facilities in conjunction with existing and future Idaho licensed outfitter and guide businesses.

In each of the cited examples, the commercial operators are providing needed services, as witnessed by the level of activity they bring to the park facilities, they have generated high levels of customer satisfaction while promoting and protecting the natural environment and scenic attributes of the parks, and have provided additional revenue to IDPR in the form of permit and user fees.

Realistic potentials for developing these kinds of cooperative ventures probably don't exist at all of our park and trailway venues, but there are untapped opportunities that exist and should be pursued. Some examples would include interpretive (educational) mountain bike tours within parks and on trailways; guided ATV tours; structured equestrian rides; day and overnight yurt supported cross country ski tours; and, day and overnight snowmobile tours.

A variation of this concept incorporates a strategy similar to what Winchester Lake State Park has done. Working with a local "mom and pop" licensed river-rafting outfitter, they market package deals whereby customers do a float trip and combine that adventure with a stay at one of the park yurts.

The common element in these scenarios is that there are recreationists and tourists, both resident and non-resident, who want to experience these kinds of activities but don't possess the expertise, equipment, or other resources to do it on their own.

Many of those in the outfitting and guiding community are progressive businessmen and women who are constantly looking for new opportunities to diversify their existing operations to take advantage of the changing needs and interests of their clientele. Additionally, potential opportunities exist in areas where no outfitters are presently operating or are not interested in providing services. Prospective new licensees are likely to be close by.

ACTION ITEM

STAFF RECOMMENDATIONS: Staff recommends that the Park and Recreation Board direct staff to develop an agency-wide standardized process and fee structure for permitting commercially outfitted and guided services offered within lands administered by IDPR. Development of a standardized program will provide the necessary guidelines so that statewide compliance can be assured. In conjunction with this effort, staff will pursue appropriate channels to help foster professional interaction with outfitters and guides through their state regulatory agency and the state trade organization. Staff efforts will result in a report documenting activities for 2003, a proposal and administrative process for regulating these activities, and a proposed fee structure for implementation into Board policy, to be presented at the fall Board meeting.

☐ IDAPA RULE

☐ IDAPA FEE RULE

☐ BOARD POLICY

☐ BOARD ACTION REQUIRED

☐ INFO ONLY, NO ACTION REQUIRED

AGENDA
IDAHO PARK AND RECREATION BOARD MEETING

Post Falls, Idaho April 28-29, 2003

AGENDA ITEM: Harriman Fish Pond Group Recommendations

ACTION REQUESTED: **BOARD ACTION REQUESTED**

DIVISION ADMINISTRATOR: Dean Sangrey

PRESENTER: Garth Taylor

PRESENTATION

BACKGROUND INFORMATION: In the 2002 October Board meeting the Harriman State Park Master Plan was adopted. If you remember the issue of camping and development of the Fish Pond area summoned many comments and discussion at the October meeting. Near the end of the Master Plan discussion Board member Hancey made a motion, "I make a motion that an advisory group made up of representatives of the Henry's Fork Foundation, Don Knickrehm, Garth Taylor, myself, and a member from staff here go up and physically walk the Fish Pond area and determine appropriate language describing camping potential there. Mr. Haakenson seconded the motion."

With this motion East Region Manager Garth Taylor contacted additional members to formulate the Fish Pond Group (Doug Hancey, Steve Trafton, Don Knickrehm, Kaye Olpin, Adrian Keller, Jack Olney, Keith Hobbs, and Garth Taylor). Three meetings were held to identify issues, concerns and determine the appropriate language describing the camping potential at the Fish Pond. Specifically, the process and guiding principles were: (1) the group recognizes impacts result from use and enjoyment of the area; (2) to define how much and what types of impacts may be accommodated while providing reasonable protection of the resources for future visitors; (3) to incorporate values of resource sustainability, quality facilities, education and interpretation for visitors; and (4) seek to determine the conditions under which this can be attained. Below is the proposal developed by the group.

**PROPOSAL FOR MANAGEMENT AND DEVELOPMENT
OF FISH POND LOCATED EAST OF PRESENT DEVELOPMENTS IN
HARRIMAN STATE PARK**

Fish Pond located East of current Harriman State Park developments is a unique resource, which provides potential for lake fishing and camping opportunities for specific segments of the citizens of Idaho. This opportunity is particularly unique for children, senior citizens and persons with disabilities, in a pristine, tranquil and beautiful natural setting. Currently, a lake fishing recreation experience with IDF&G Family Fishing Waters Regulations is not providing

opportunities for children, senior citizens and persons with disabilities at existing Harriman State Park facilities and other public facilities in the area.

Unregulated dispersed camping occurs in the area, with potential for negative impact on the area resources. Currently, no improvements are in place to accommodate use, regulate camping, or provide universally accessible access.

Gradual gentle slopes from the surrounding topography down to Fish Pond itself characterize Fish Pond and immediately adjacent area. Fish Pond presents a sustainable still water fishery, where with minimum improvements, a safe and easily accessible fishing opportunity for children, senior citizens and persons with disabilities is presented. This proposal would provide a unique opportunity to the area, and could preserve the quality experience of Fish Pond and its immediately adjacent area.

The proposed elements of the management and development plan for Fish Pond and immediately adjacent area are as follows:

- 1) Provide an improved access to Fish Pond with a hardened graveled road across National Forest System lands from Mesa Falls Scenic Byway.
- 2) Develop and maintain a “dry camp” area near Fish Pond, consisting of six (6) to eight (8) designated campsites, providing a tent pad, fire ring and picnic table at each. The area would also provide a vault toilet and signage. Possibly provide a source of potable water, but not electrical service or sewerage disposal facilities.
- 3) Develop and maintain a universally accessible trail from the campsites to Fish Pond and around Fish Pond (set back from Fish Pond to avoid riparian impacts).
- 4) Develop and maintain a universally accessible ramp and dock at the edge of and into Fish Pond, to provide a platform for handicapped fishing activity.
- 5) Develop and maintain an additional parking area (day use) for ten (10) to twelve (12) vehicles.
- 6) Develop and maintain appropriate minimal signage (directional, regulatory and interpretive).
- 7) Provide for fee collection for day use and camping (standard IDPR fees).
- 8) Maintain the unique tranquil natural setting to the greatest extent possible.
- 9) Obtain a “special order” from the U.S. Forest Service restricting dispersed camping on National Forest System lands near Fish Pond.

This proposed management and development plan for Fish Pond and immediately adjacent area would substantially enhance opportunities for many different users. Families with children, senior citizens and persons with disabilities could be better served through this unique opportunity. This plan will also enable and encourage the identified population segments to experience and enjoy other parts of Harriman State Park.

However, all of this must occur and be managed in a manner that preserves the unique tranquility and beauty of the area. To that end, special care must be taken in the development

and management of the improvements proposed in this plan to avoid excessive levels of use and inappropriate activities (e.g., littering, unauthorized use, and dispersed camping outside of the provided campsites) which might detract from or damage the quality experience made available to the public through this facility at Fish Pond.

ACTION ITEMS

STAFF RECOMMENDATIONS: Staff presents this proposal to the Board for their consideration and possible addendum to the Harriman State Park Master Plan.

☐ IDAPA RULE ☐ IDAPA FEE RULE ☐ BOARD POLICY
☐ BOARD ACTION REQUIRED ☐ INFO ONLY, NO ACTION REQUIRED

AGENDA
IDAHO PARK AND RECREATION BOARD MEETING
Post Falls, Idaho April 28-29, 2003

AGENDA ITEM: Harriman Trail Plan

ACTION REQUIRED: BOARD ACTION REQUIRED

DIVISION ADMINISTRATOR: Dean Sangrey

PRESENTER: Garth Taylor

PRESENTATION

BACKGROUND INFORMATION: The Harriman Master Plan adopted in the October 2002 Board meeting identified the need for a Trails Management Plan for the park. Under Goal D4 (Enhance recreational trail opportunities) page VI-8, D4.1 states: "Prepare a Trails Management Plan to supplement the master plan and address specific issues, such as, a management strategy for existing trails; resource protection in relation to trails; trail construction methods and surface materials; potential separation of mountain biking and equestrian use and methods for implementation; possible expansion of hiking, equestrian mountain biking and skiing trails; trailhead parking at Harriman East for snowmobilers; expansion of Harriman State Park of Idaho trail system to link all park properties together; trailhead locations in relation to the visitor center and other destination areas; a potential underpass crossing at Highway 20 to facilitate trail usage between the Railroad Ranch and Harriman East, as well as snowmobile usage along Green Canyon Road; partnerships with the Forest Service to continue to provide a quality trail system through the Harriman Wildlife Refuge; potential expansion of summer (mountain bike, equestrian, hiking) and winter (cross-country ski and snowshoe trails along Thurmon Ridge; partnerships with other public agencies and private landowners to establish a year-round non-motorized trail system from Harriman State Park of Idaho, north through Island Park, to the Buffalo River and south from Harriman State Park of Idaho through the Mesa Falls Recreation Area to Bear Gulch; and the exploration of methods for a more equitable distribution of fees to cover trail management, ensuring that each user group is paying their fair share."

To form this planning team we propose a make-up of: IDPR representatives, a Forest Service representative, a County representative, an Island Park Community representative, a summer trail representative, and a winter trail representative.

ACTION ITEM

STAFF RECOMMENDATIONS: Staff presents this issue to the Board as an information item and requests any additional guidance from the Board on the make-up of the Harriman Trails Management Workgroup or other trial related issues before the planning process begins. Staff goals are to form the workgroup this summer and have a draft plan ready for Board review in the fall.

☐ IDAPA RULE ☐ IDAPA FEE RULE ☐ BOARD POLICY
☐ BOARD ACTION REQUIRED ☐ INFO ONLY, NO ACTION REQUIRED

AGENDA
Idaho Park and Recreation Board Meeting
Post Falls, Idaho – April 28-29, 2003

AGENDA ITEM: Marine Enforcement/ Statewide Boat Safety Education
Funding Allocation for FFY 2003

ACTION REQUIRED: **BOARD ACTION REQUIRED**

DIVISION ADMINISTRATOR: Dean Sangrey

PRESENTER: Chuck Wells

PRESENTATION

BACKGROUND INFORMATION: The Department has received an allocation of \$704,342 from the United States Coast Guard for Federal Fiscal Year 2003. This reflects a 10% decrease from the 2002 allocation to the state and will reduce the base funding for this program. Of this amount staff recommends that \$119,000 (16.9%) be held for program administration and indirect costs as authorized by the US Dept. of Interior. \$325,000 will be allocated to eligible counties for Marine Enforcement and \$25,000 will be allocated for the Marine Enforcement Training Program in Trustee Benefits. Distribution of Trustees and Benefit funds to counties will be evaluated annually and will be based on funds available and performance of the counties. The remaining \$235,342 will be allocated to management of the IDPR Statewide Boating Safety Education Program.

ACTION ITEM

STAFF RECOMMENDATIONS: Staff recommends that the Board approve the proposed allocations of the \$704,342 received from the United State Coast Guard for Federal Fiscal Year 2003. Any Trustee and Benefit funds not allocated as a result of performance issues, failing to submit an acceptable plan or by not signing a Memorandum of Understanding (MOU) will be expended for program purposes by IDPR.

☐ IDAPA RULE ☐ IDAPA FEE RULE ☐ BOARD POLICY
☐ BOARD ACTION REQUIRED ☐ INFO ONLY, NO ACTION REQUIRED

AGENDA
IDAHO PARK AND RECREATION BOARD MEETING
Post Falls, Idaho May 28-29, 2003

AGENDA ITEM: Review of the Grant application Evaluation Criteria and Process

ACTION REQUEST: NO BOARD ACTION REQUIRED

DIVISION ADMINISTRATOR: Rick Cummins

PRESENTER: Rick Cummins

PRESENTATION

BACKGROUND INFORMATION: The Idaho Parks and Recreation Board at the October 3, 2002 Board Meeting established a new set of evaluation criteria for reviewing and rating of grants in the ORMV, RTP, RV, and Waterways programs. The board asked that a review of the criteria and the process be completed and reported back to the Board for their review.

The Grant rating sessions for all committees were held at the same time at the Double Tree Riverside in Boise. The process started with a joint program that gave a welcome by Director Collignon and Board Chairman, Ernie Lombard. This was followed with a session on how to apply the rating form to the grant applications and a review of SCORPT to help the different committees understand the Statewide needs of recreation as outlined in the planning document.

At the joint session it was emphasized that this process has been modified from how it was done in the past and that we were asking their input on the process. Staff kept notes on the process; Chairman Lombard and Board member Jean McDevitt observed most all of the rating session and took notes. A grant Criteria Questionnaire was given to all participants and a wrap up gathering of all participants was held to capture verbally their comments on the day and half process. Chairman Lombard finished by thanking the committees for their hard work.

ACTION ITEMS

STAFF RECOMMENDATIONS: From all the comments received through the various sources staff recommends the following concerning the Grant Criteria and the process of grant review:

Criteria and Application

Do not change the grant criteria rating form questions. We will modify the form and or the grant application to better align the rating form to the application without changing content. Many of the committee members noted that they were required to jump around the application to different sections of the grant application to get the information necessary to rate a given question. This will help the rater keep on focus as they work their way through the application.

IDPR needs to develop a reference guide of basic cost items or standards that can be used by the committees to judge value of everything from toilets to tow vehicles. We may want to share this information with the cooperators that are developing the grants. Understanding of costs was a major concern of the raters from the various committees.

Scoring needs more structure. A scorecard that shows what would be a 0-3 for low rating for a question, or 4-6 for medium, and 7-10 for a high rating. This would give the rater something to judge the range of the application against any particular question.

Statistical information about the individual programs need to be developed that will help the raters understand the basic facts of the program. The more informed the rater is about the program and the cooperators working within them the better their decisions will become.

Process and Meeting

Continue this year's process of bringing all rating committees together at the same time and place. The gathering of all grant programs into a session that allows all committee members to hear the same basic set of directions and the ability for the different committee member to interact during non rating times is very beneficial to the process.

The individual program rating meetings need to have a person assigned to do the clerical, handling of the completed grant rating sheets, and entering them into the computer system. This will free the grants specialists and recreation specialist to administer the rating session and answer questions about individual grants.

All grant rating committees asked for more staff input and clarification help with the specifics of individual grants. Staff will need to provide more input at the same time being careful to keep the information based to the content of the grant.

Staff will encourage that each regional representative lead the discussion concerning the grants in their area. Staff should contact these people prior to the rating session to answer any questions.

The board may want to re-evaluate alternate committee members. The alternate normally does not know if they will be utilized until late. If all packets are sent to all including the alternate, this person could be unnecessarily be preparing for a rating session they will not participate. If the alternate finds out late that they will be used and have not been kept up to speed on the grants they may not be able to adequately prepare for the rating session.

Another alternative the Board may want to consider, is asking each applicant to physically appear before the committee to present their project as we do with the L&WCF. This process requires more time but also provides the advisory committee members an opportunity to interact with the applicant.

Timeline

Establish an earlier timeline on all phases of the grant process can be improved. Advisory committee appointments that occurred in October of this past year are late for these folks to get into the understanding of project in their region. These appointments should be at either the May or August Board meetings. This would allow them the opportunity to meet and understand the project from the cooperators that are submitting them. It will also allow them to easily participate in the regional grant workshops.

Send out early spring or summer reminders to the cooperators of the upcoming grant application process may be beneficial. The reminder would give the cooperators an opportunity to contact our specialist and the advisory members to get a better understanding of the potential grant request.

Move the grant workshops to the first of October; this will allow cooperators more time to develop their grant requests.

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☐ IDAPA RULE ☐ IDAPA FEE RULE ☐ BOARD POLICY
☐ BOARD ACTION REQUIRED ☐ INFO ONLY, NO ACTION REQUIRED

AGENDA
IDAHO PARK AND RECREATION BOARD MEETING
Post Falls, Idaho April 28-29, 2003

AGENDA ITEM: FY 04 Recreational Vehicle (RV) Program Grants

ACTION REQUIRED: Board Action Requested

DIVISION ADMINISTRATOR: Rick Cummins

PRESENTER: Brian Miller

PRESENTATION

BACKGROUND INFORMATION: The State and Federal Aid Program currently has \$3,000,000 available in the RV program for FY 2004 grants. Based on current revenue projections, allocating \$3,000,000 to grant projects would leave approximately \$68,000 in reserve to fund contingencies or to make up for revenue shortfalls.

At their recent meeting in Boise, the RV Advisory Committee rated and ranked 25 grant applications according to IDPR rules using department criteria. The requests totaled \$4,218,937.

Attached is the list of projects in ranking order as well as any comments the RV Advisory Committee had on the grant applications.

ACTION ITEMS

STAFF RECOMMENDATIONS: The RV Advisory Committee recommends the Board approve RV grant funding for the following projects as described. The total amount of the projects is \$3,000,000.

It is also recommended the Board approve the priority ranking list, which will be used to fund projects in the ranked order should any of the applicants of the higher rated project(s) withdraw their applications or if additional monies become available.

FY 2004 RV Applications

4/14/2003

App #	ApplicantName	Region	Location	Project	Total Project Cost	Match %	Match \$	Grant %	Grant \$ Request	Ongoing Grant \$ Total	Rating on 3/13/03	Corrected Rating
20	Bonneville County	6	Juniper C.G.	Picnic Tables / Fire Rings	\$11,055.00	45%	\$4,945.00	55%	\$6,110.00	\$6,110.00	80.20	↔
9	IDPR - Ponderosa S.P.	3	Ponderosa S.P.	Kokonee Cove / Park HQ	\$1,250,000.00	20%	\$250,000.00	80%	\$1,000,000.00	\$1,006,110.00	78.40	↔
6	IDPR - Bruneau Dunes S.P.	3	Bruneau Dunes S.P.	Sprinkler Irrigation	\$132,000.00	61%	\$80,000.00	39%	\$52,000.00	\$1,058,110.00	77.20	↔
19	BLM - Challis	6	Mackay Reservoir Rec Site	C.G. / RR Dump Station, etc.	\$1,656,610.00	90%	\$1,496,900.00	10%	\$159,710.00	\$1,217,820.00	74.80	↔
4	BLM - Boise	3	CJ Strike Reservoir	Campground Redevelopment	\$662,400.00	78%	\$518,400.00	22%	\$144,000.00	\$1,361,820.00	72.60	↔
13	IDPR - City of Rocks	4	Smoky Mountain C.G.	RV Park	\$1,175,000.00	36%	\$425,000.00	64%	\$750,000.00	\$2,111,820.00	72.40	↔
15	Caribou County	5	Caribou County Fairgrounds	RV Park / Restroom	\$138,700.00	56%	\$78,200.00	44%	\$60,500.00	\$2,172,320.00	70.40	↔
7	IDPR - Bruneau Dunes	3	Bruneau Dunes S.P.	Observatory Plaza	\$110,000.00	9%	\$10,000.00	91%	\$100,000.00	\$2,272,320.00	68.80	↔
12	City of Paul	4	City of Paul Shop Ground	RV Dump Station	\$56,558.00	27%	\$15,018.00	73%	\$41,540.00	\$2,313,860.00	67.80	↔
8	IDPR - Lake Cascade	3	Lake Cascade State Park	Information Kiosk	\$70,000.00	14%	\$10,000.00	86%	\$60,000.00	\$2,373,860.00	67.40	↔
3	USFS - Nez Perce Nat Forest	2	Johnson Bar C.G.	Well / Dump Site / Water	\$161,000.00	50%	\$81,000.00	50%	\$80,000.00	\$2,453,860.00	64.40	↔
21	BLM - Salmon	6	Shoup Bridge	Campground Rehab	\$112,000.00	53%	\$59,000.00	47%	\$53,000.00	\$2,506,860.00	61.80	↔
11	USFS - Boise Nat Forest	3	Boiling Springs C.G.	Campground Reconstruction	\$31,500.00	49%	\$15,500.00	51%	\$16,000.00	\$2,522,860.00	60.00	↔
16	Caribou-Targhee Nat Forest	5	Big Springs Campground	Well / Pump House	\$98,000.00	39%	\$38,500.00	61%	\$59,500.00	\$2,582,360.00	59.20	↔
10	USFS - Boise Nat Forest	3	Forestwide	Toilets	\$85,000.00	21%	\$18,000.00	79%	\$67,000.00	\$2,649,360.00	57.00	↔
14	Sawtooth Nat Forest	4	Porcupine Springs CG	Family Campground	\$1,105,440.00	37%	\$413,000.00	63%	\$692,440.00	\$3,341,800.00	56.20	↔
							TOTAL FUNDED		\$350,640.00	\$3,000,000.00		
*Porcupine Springs project reduced to \$350,640.00 from \$692,440.00 due to availability of funds.												

FY 2004 RV Applications

4/14/2003

App #	ApplicantName	Region	Location	Project	Total Project Cost	Match %	Match \$	Grant %	Grant \$ Request	Ongoing Grant \$ Total	Rating on 3/13/03	Corrected Rating
5	Boise Nat Forest	3	Ponderosa Pine Scenic Byway	Auto Tour Audio Program	\$3,500.00	14%	\$500.00	86%	\$3,000.00	\$3,344,800.00	55.40	↔
2	USFS - Panhandle Nat Forest	1	Shadowy St. Joe Parking Area	Repair Parking Area	\$60,000.00	58%	\$35,000.00	42%	\$25,000.00	\$3,369,800.00	53.80	↔
17	City of Montpelier	5	US Highway 89	Welcome / Visitor Info Center	\$155,060.00	19%	\$30,060.00	81%	\$125,000.00	\$3,494,800.00	52.80	↔
1	City of Harrison	1	Harrison RV Park	RV Park Improvements	\$18,900.00	0%	\$0.00	100%	\$18,900.00	\$3,513,700.00	52.40	↔
23	Caribou-Targhee Nat Forest	6	Palisades Creek	Well	\$20,000.00	4%	\$750.00	96%	\$19,250.00	\$3,532,950.00	42.40	↔
24	City of Salmon	6	Sacajawea Center	Paving/ Sewer/ Dump Station	\$133,596.00	25%	\$33,859.00	75%	\$99,737.00	\$3,632,687.00	24.60	41.80*
22	Caribou-Targhee Nat Forest	6	Big Elk Creek C.G.	Group Shelter	\$65,000.00	3%	\$2,250.00	97%	\$62,750.00	\$3,695,437.00	36.20	↔
18	Shoshone/Bannock Tribe	5	Fort Hall	RV Park	\$683,500.00	29%	\$200,000.00	72%	\$483,500.00	\$4,178,937.00	35.00	↔
25	Caribou-Targhee Nat Forest	6	Falls Group Area	Outdoor Shelter	\$42,000.00	5%	\$2,000.00	95%	\$40,000.00	\$4,218,937.00	33.80	↔
					\$8,036,819.00		\$3,817,882.00		\$4,218,937.00			
			*Addition error on original score									

☐ IDAPA RULE ☐ IDAPA FEE RULE ☐ BOARD POLICY
☐ BOARD ACTION REQUIRED ☐ INFO ONLY, NO ACTION REQUIRED

AGENDA
IDAHO PARK AND RECREATION BOARD MEETING
Post Falls, Idaho – April 28-29, 2003

AGENDA ITEM: FY 04 Off-Road Motor Vehicle (ORMV) Grants

ACTION REQUIRED: **BOARD ACTION REQUESTED**

DIVISION ADMINISTRATOR: Rick Cummins

PRESENTER: Brian Miller

PRESENTATION

BACKGROUND INFORMATION: The State and Federal Aid Program currently has \$468,400 available in the ORMV program for FY 2004 grants. Funding projects at this level will leave 7% of projected revenues (\$87,160) in reserve as protection against possible revenue shortfalls.

At their recent meeting in Boise, the Off-Road Motor Vehicle Advisory Committee rated and ranked 42 grant applications according to IDPR rules using department criteria. The requests totaled \$961,319.

Attached is the list of projects in ranking order as well as any comments the Off-Road Motor Vehicle Advisory Committee had on the grant applications.

ACTION ITEM

STAFF RECOMMENDATIONS: The Off-Road Motor Vehicle Advisory Committee recommends the Board approve ORMV grant funding for the following projects as described. The total amount of the projects is \$468,400.

It is also recommended the Board approve the priority ranking list, which will be used to fund projects in the ranked order should any of the applicants of the higher rated project(s) withdraw their applications or if additional monies become available.

FY 2004 ORMV Applications

4/14/2003

App #	ApplicantName	Region	Location	Project	Total Project Cost	Match %	Match \$	Grant %	Grant \$ Request	Ongoing Grant \$ Total	Rating	Corrected Rating
40	IDPR	6	Challis/Mackay	Signs, toilets, parking lots	\$172,500.00	50%	\$86,250.00	50%	\$86,250.00	\$86,250.00	89.33	↔
13	Treasure Valley Trail Machine Assn	3	Ada County	Chainsaws	\$670.00	10%	\$67.00	90%	\$603.00	\$86,853.00	86.00	↔
31	Caribou County	5	Blackfoot Rvr/Ant Canyon	Parking Lots	\$27,520.00	60%	\$16,600.00	40%	\$10,920.00	\$97,773.00	84.33	↔
22	Magic Valley Trail Machine Assoc.	4	Twin Falls/Fairfield	2 Chainsaws	\$1,076.00	23%	\$244.00	77%	\$832.00	\$98,605.00	84.22	↔
39	Idaho Falls Trail Machine Assoc.	6	Southeastern Idaho	Motorbike & Chainsaw	\$4,735.00	50%	\$2,367.00	50%	\$2,368.00	\$100,973.00	83.33	↔
42	USFS - Salmon/Challis Nat Forest	6	Big Eight Mile Campground	Construct New Trail	\$24,863.00	29%	\$7,143.00	71%	\$17,720.00	\$118,693.00	83.33	↔
6	USFS - Boise Nat Forest	3	Forestwide	Trail Signs	\$31,800.00	14%	\$4,500.00	86%	\$27,300.00	\$145,993.00	81.11	↔
14	Treasure Valley Trail Machine Assn	3	Boise National Forest	Hungarian Ridge Trail	\$62,502.88	5%	\$3,128.75	95%	\$59,374.13	\$205,367.13	78.88	↔
19	Valley County	3	No Business Parking Area	Parking Lot	\$51,200.00	50%	\$25,600.00	50%	\$25,600.00	\$230,967.13	78.40	*78.66
36	USFS Caribou - Targhee Nat Forest	6	S. Fork Fall Creek	Trailhead	\$70,000.00	73%	\$51,200.00	27%	\$18,800.00	\$249,767.13	78.55	↔
43	Camas County	4	Chimney Creek	Toilet	\$11,678.75	8%	\$990.00	92%	\$10,688.00	\$260,455.13	78.22	↔
2	Bonner County	1	Bonner & Boundary Counties	Groomer Trailer	\$19,037.00	47%	\$9,000.00	53%	\$10,037.00	\$270,492.13	77.55	↔
15	USFS - Boise Nat Forest	3	Bear Summit	Covert road to trail	\$64,710.00	18%	\$11,774.00	82%	\$52,936.00	\$323,428.13	76.66	↔
34	USFS Caribou - Targhee Nat Forest	5	Mormon Canyon	Rehab Trail/ Signs	\$12,590.00	33%	\$4,090.00	67%	\$8,500.00	\$331,928.13	73.66	↔
9	Payette County	3	Clay Peak	Park Improvements	\$28,240.00	33%	\$8,560.00	67%	\$19,680.00	\$351,608.13	73.55	↔
1	St. Joe Cycle Club	1	Xmas Hill Rec Area	Renew lease, toilet, road improvements	\$136,500.00	10%	\$13,000.00	90%	\$123,500.00	\$475,108.13	72.55	↔
							TOTAL FUNDED		\$116,791.87	\$468,400.00		
*X-MAS Hills project reduced from \$123,500.00 to \$116,791.87 due to funding constraints.												
	<u>*Addition error on original score</u>											

FY 2004 ORMV Applications

4/14/2003

App #	ApplicantName	Region	Location	Project	Total Project Cost	Match %	Match \$	Grant %	Grant \$ Request	Ongoing Grant \$ Total	Rating	Corrected Rating
17	USFS - Boise Nat Forest	3	Sage Hen Reservoir	Trail Construction/Sign	\$19,000.00	29%	\$5,500.00	71%	\$13,500.00	\$481,900.00	72.22	↔
27	USFS - Sawtooth Nat Forest	4	Warm Springs Ridge	Construct/rehab Trail	\$40,000.00	12%	\$4,500.00	88%	\$35,500.00	\$517,400.00	71.33	↔
33	USFS Caribou - Targhee Nat Forest	5	Mink Creek	Rehab Trail	\$20,090.00	33%	\$6,590.00	67%	\$13,500.00	\$530,900.00	70.44	↔
10	USFS Payette Nat Forest	3	Rapid River Ridge	Rebuild Trail	\$22,500.00	31%	\$7,000.00	69%	\$15,500.00	\$546,400.00	65.44	↔
25	USFS - Sawtooth Nat Forest	4	Couch Summit Trailhead	Parking Lot/Vault Toilet	\$95,043.00	54%	\$50,863.00	46%	\$44,180.00	\$590,580.00	63.44	↔
16	USFS - Boise Nat Forest	3	Boiling Springs Campground	Info Board/dirt wk/engineering	\$12,500.00	20%	\$2,500.00	80%	\$10,000.00	\$600,580.00	62.66	↔
23	Solider Mt. Search & Rescue	4	Camas County	Enclosed Trailer	\$6,570.00	23%	\$1,500.00	77%	\$5,070.00	\$605,650.00	58.88	↔
32	USFS Caribou - Targhee Nat Forest	5	Crystal Summit	Rehab Trail	\$9,300.00	40%	\$3,700.00	60	\$5,600.00	\$611,250.00	53.33	↔
24	Twin Falls County	4	Twin Falls County	2 snowmobiles	\$14,000.00	50%	\$7,000.00	50%	\$7,000.00	\$618,250.00	52.33	↔
11	USFS Payette Nat Forest	3	Miner's Peak	Rehab Trail/ Signs	\$68,000.00	52%	\$35,500.00	48%	\$32,500.00	\$650,750.00	51.33	↔
12	USFS Payette Nat Forest	3	Zena Creek Area	Rehab Trail/ Signs	\$68,000.00	52%	\$35,500.00	48%	\$32,500.00	\$683,250.00	49.55	↔
38	Fremont Co. Search & Rescue	6	Countywide	4 Snowmobiles/2 - 4 Wheelers	\$39,764.00	25%	\$10,000.00	75%	\$29,764.00	\$713,014.00	46.77	↔
8	USFS - Boise Nat Forest	3	Lowman Ranger District	Trail Maintenance	\$19,760.00	47%	\$9,260.00	53%	\$10,500.00	\$723,514.00	41.88	↔
7	USFS - Boise Nat Forest	3	Fall Creek	Warming Hut	\$91,000.00	51%	\$46,000.00	49%	\$45,000.00	\$768,514.00	30.00	↔
18	USFS - Boise Nat Forest	3	Mtn. Home Ranger District	Patrol personnel/Ed Prgm	\$10,000.00	50%	\$5,000.00	50%	\$5,000.00	\$773,514.00	29.44	↔
3	Bonner County	1	Bonner & Boundary Counties	Map of groomed trails	\$1,795.00	0%	\$0.00	100%	\$1,795.00	\$775,309.00	29.11	↔
29	Bannock County	5	Westside Ranger District	Truck	\$40,000.00	10%	\$4,000.00	90%	\$36,000.00	\$811,309.00	29.11	↔
28	Bannock County	5	Bannock Co./Region 3	Snow Groomer/Storage Shed	\$79,500.00	12%	\$9,500.00	88%	\$70,000.00	\$881,309.00	28.11	↔

FY 2004 ORMV Applications

4/14/2003

App #	ApplicantName	Region	Location	Project	Total Project Cost	Match %	Match \$	Grant %	Grant \$ Request	Ongoing Grant \$ Total	Rating	Corrected Rating
41	Madison County	6	Big Hole Mountain	2 ATV's	\$14,550.00	46%	\$6,750.00	54%	\$7,800.00	\$889,109.00	24.55	↔
4	Latah County	2	Latah County	Enforcement & Safety Prog.	\$21,955.00	11%	\$2,452.00	89%	\$19,503.00	\$908,612.00	23.55	↔
35	USFS Caribou - Targhee Nat Forest	6	S. Indian Creek Trailhead	Restroom	\$26,500.00	20%	\$5,200.00	80%	\$21,300.00	\$929,912.00	23.44	↔
26	USFS - Sawtooth Nat Forest	4	Ketchum Area	2 snowmobiles/trailers	\$12,102.00	10%	\$1,195.00	90%	\$10,907.00	\$940,819.00	21.44	↔
21	Elmore County	4	Elmore County	2 Snowmobiles	\$16,200.00	20%	\$3,200.00	80%	\$13,000.00	\$953,819.00	16.33	↔
5	Ada County	3	Ada County	Off-Road Patrol	\$22,500.00	67%	\$15,000.00	33%	\$7,500.00	\$961,319.00	14.66	↔
					\$1,490,251.63		\$522,223.75		\$961,319.00			
TO BE FUNDED BY RECREATIONAL TRAILS PROGRAM (RTP)												
20	West Mtn. Snowmobile Club	3	West Mountain	Signs	\$5,715.00	22%	\$1,250.00	78%	\$4,465.00	\$327,893.13	73.66	↔
30	Bannock County	5	Cottonwood Loop	Signs/Markers	\$5,450.00	34%	\$1,850.00	66%	\$3,600.00	\$331,493.13	73.66	↔
	Ineligible Projects											
37	USFS Caribou - Targhee Nat Forest	6	Jedadiah Smith Area	Signs/Education	\$36,000.00	50%	\$18,000.00	50%	\$18,000.00			

☐ IDAPA RULE ☐ IDAPA FEE RULE ☐ BOARD POLICY
☐ BOARD ACTION REQUIRED ☐ INFO ONLY, NO ACTION REQUIRED

AGENDA
IDAHO PARK AND RECREATION BOARD MEETING
Post Falls, Idaho – April 28-29, 2003

AGENDA ITEM: FY 04 Recreational Trails Program (RTP) Grants

ACTION REQUIRED: **BOARD ACTION REQUESTED**

DIVISION ADMINISTRATOR: Rick Cummins

PRESENTER: Brian Miller

PRESENTATIONS

BACKGROUND INFORMATION: At the time that this information was compiled, it was uncertain how much funding IDPR will receive for FY 04 Recreational Trails Program grants. That information is expected from the Idaho Transportation Department shortly, and will be available at the upcoming board meeting.

At their recent meeting in Boise, the RTP Advisory Committee rated and ranked 39 grant applications according to IDPR rules using department criteria. The requests totaled \$912,958.

Attached is the list of projects in ranking order as well as any comments the RTP Advisory Committee had on the grant applications.

ACTION ITEMS

STAFF RECOMMENDATIONS: The Recreational Trails Program Advisory Committee recommends the Board approve RTP grant funding for the following projects as described.

It is also recommended the Board approve the priority ranking list, which will be used to fund projects in the ranked order should any of the applicants of the higher rated project(s) withdraw their applications or if additional monies become available.

FY 2003 RTP Applications
(State Fiscal Year 2004)

4/14/2003

#	Applicant Name	Region	Location	Project	Total Project Cost	Match %	Match \$	Grant %	Grant \$ Request	Ongoing Grant \$ Total	Rating on 3/13/03	Corrected Rating
	Non-Motorized Projects											
30	Eagle Rock Backcountry	6	E. Idaho	Equipment	\$1,422.00	22%	\$307.00	78%	\$1,117.00	\$1,117.00	85.00	↔
7	Backcountry Horsemen of North Central Idaho	2	Nez Perce Nat Forest	Trail Maintenance / Equipment	\$2,120.80	20%	\$420.00	80%	\$1,700.80	\$2,817.80	60.2	80.60*
32	USFS Salmon-Challis Nat Forest	6	Middle Fork Trail	Trail Improvement	\$101,820.40	48%	\$49,136.00	52%	\$52,684.40	\$55,502.20	75.30	↔
17	Friends of Weiser River	3	Weiser River Trail	Trail Rehab/Bridges	\$17,979.00	29%	\$5,222.00	71%	\$12,757.00	\$68,259.20	74.40	↔
14	Boise City	3	Dry Creek Road	Trailhead Parking	\$20,200.00	49%	\$9,800.00	51%	\$10,400.00	\$78,659.20	73.00	↔
11	Latah County	2	Latah Trail near Troy	Construct Trail	\$60,000.00	20%	\$12,000.00	80%	\$48,000.00	\$126,659.20	69.60	↔
19	USFS - Boise Nat Forest	3	Payette River Water Trail	Dressing Room Construction	\$44,000.00	35%	\$15,500.00	65%	\$28,500.00	\$155,159.20	68.60	↔
37	USFS - Caribou/Targhee Nat Forest	6	Hunts Corral	Restore Trail	\$20,000.00	40%	\$8,000.00	60%	\$12,000.00	\$167,159.20	67.50	↔
36	USFS - Caribou/Targhee Nat Forest	6	Thunder Mtn. Trail	Trail Construction	\$15,000.00	33%	\$5,000.00	67%	\$10,000.00	\$177,159.20	65.10	↔
38	USFS - Caribou/Targhee Nat Forest	6	Sheep Creek Trail	Trail Rehab	\$20,150.00	26%	\$5,150.00	74%	\$15,000.00	\$192,159.20	61.40	↔
28	City of St. Anthony	6	St. Anthony	Henry's Fork Greenway	\$120,000.00	20%	\$24,000.00	80%	\$96,000.00	\$288,159.20	59.56	↔
13	Wilderness Science Education	2	Lower Salmon River	Trail Construction	\$5,479.50	57%	\$3,100.00	43%	\$2,379.50	\$290,538.70	55.10	↔
34	Teton Valley Trails & Parks	6	Rainey Bridge Access	Interpretive Trail	\$15,720.00	29%	\$4,500.00	71%	\$11,220.00	\$301,758.70	53.70	↔
27	City of Challis	6	Challis	Walking & Bike Path	\$139,100.00	46%	\$64,100.00	54%	\$75,000.00	\$376,758.70	52.40	↔
23	Twin Falls County	4	Rock Creek Park	Extend / Slurry Coat Trail	\$29,605.00	24%	\$7,100.00	76%	\$22,505.00	\$399,263.70	52.00	↔
5	Idaho Panhandle Nat Forest	1	Orville Heath Trail	Trail Rehab	\$121,410.00	64%	\$77,970.00	36%	\$43,440.00	\$442,703.70	51.00	↔

**One rating sheet missing from original score*

FY 2003 RTP Applications
(State Fiscal Year 2004)

4/14/2003

#	Applicant Name	Region	Location	Project	Total Project Cost	Match %	Match \$	Grant %	Grant \$ Request	Ongoing Grant \$ Total	Rating on 3/13/03	Corrected Rating
	Diverse Use Projects											
35	USFS - Caribou/Targhee Nat Forest	6	Palisades Trail	Trail Maintenance	\$30,000.00	50%	\$15,000.00		\$15,000.00	\$15,000.00	79.20	↔
1	CDA Snowmobile Club	1	Bunco Trailhead	Restoom	\$11,000.00	27%	\$3,000.00	73%	\$8,000.00	\$23,000.00	78.30	↔
41	USFS - Salmon/Challis Nat Forest	6	Allen Lake / Twin Creeks Divide Trails	Trail Maintenance / Signs	\$63,717.00	40%	\$25,317.00	60%	\$38,400.00	\$61,400.00	77.80	↔
42	USFS - Caribou/Targhee Nat Forest	6	Garn's Mountain	Reroute / Rehab Trail	\$9,705.00	33%	\$3,170.00	67%	\$6,535.00	\$67,935.00	75.90	↔
43	USFS - Caribou/Targhee Nat Forest	6	Big Hole Mountain Trail	Heavy Trail Maintenance	\$37,075.00	32%	\$11,690.00	68%	\$25,385.00	\$93,320.00	75.60	↔
40	USFS - Caribou/Targhee Nat Forest	6	S. Fork Fall Creek Trailhead	Trailhead Facility	\$70,000.00	73%	\$51,200.00	27%	\$18,800.00	\$112,120.00	75.20	↔
16	Boise Nat Forest	3	Lowman Ranger District	Trail Maintenance	\$19,760.00	47%	\$9,260.00	53%	\$10,500.00	\$122,620.00	74.30	↔
20	USFS - Boise Nat Forest	3	Sagehen Reservoir	Trail/map Construction	\$25,000.00	30%	\$7,500.00	70%	\$17,500.00	\$140,120.00	73.10	↔
21	USFS - Boise Nat Forest	3	Mtn Home Ranger District	Repair Trails	\$13,000.00	35%	\$4,500.00	65%	\$8,500.00	\$148,620.00	69.20	↔
26	USFS - Caribou/Targhee Nat Forest	5	Willow Flat / Bloomington Lake	Trail Maintenance / Relocation	\$39,000.00	26%	\$10,000.00	74%	\$29,000.00	\$177,620.00	68.90	↔
18	USFS - Boise Nat Forest	3	Boiling Springs C.G.	Relocate Trail/Info Board	\$17,500.00	20%	\$3,500.00	80%	\$14,000.00	\$191,620.00	67.30	↔
15	USFS - Boise Nat Forest	3	Boise National Forest	Signs	\$24,200.00	20%	\$4,900.00	80%	\$19,300.00	\$210,920.00	65.00	↔
39	USFS - Caribou/Targhee Nat Forest	6	S. Indian Creek Trail	Trailhead Facility	\$26,500.00	20%	\$5,200.00	80%	\$21,300.00	\$232,220.00	61.30	↔
			13 Applications	Totals	\$386,457.00	40%	\$154,237.00	60%	\$232,220.00			

FY 2003 RTP Applications
(State Fiscal Year 2004)

4/14/2003

#	Applicant Name	Region	Location	Project	Total Project Cost	Match %	Match \$	Grant %	Grant \$ Request	Ongoing Grant \$ Total	Rating on 3/13/03	Corrected Rating
31	IDPR	6	ATV Demo Project	Parking Lots, Toilets, Signs	\$172,500.00	50%	\$86,250.00	50%	\$86,250.00	\$86,250.00	82.60	↔
24	Bannock County	5	Cottonwood Loop	Signs/Markers	\$5,450.00	34%	\$1,850.00	66%	\$3,600.00	\$89,850.00	71.70	↔
4	Bonner County	1	Bonner & Boundary Counties	Groomer Trailer	\$19,037.00	47%	\$9,000.00	53%	\$10,037.00	\$99,887.00	68.90	↔
22	West Mtn. Snowmobile Club	3	West Mtn.	Signs	\$5,715.00	22%	\$1,250.00	78%	\$4,465.00	\$104,352.00	58.90	↔
			4 Applications	Totals	\$202,702.00	48%	\$97,100.00	51%	\$104,352.00			
	Grand Total		39 Applications	Totals	\$1,520,297.70	40%	\$606,091.00	60%	\$912,958.70			

#	Applicant Name	Region	Location	Project	Total Project Cost	Match %	Match \$	Grant %	Grant \$ Request
	INELIGIBLE PROJECTS								
	USFS Clearwater NF	2	Wilderness Gateway Trail	Trail Maintenance	\$12,000.00	42%	\$5,000.00	58%	\$7,000.00
	Bannock County	5	Bannock County	Truck	\$41,500.00	13%	\$5,500.00	0%	\$36,000.00
	Bannock County	5	Pocatello	Groomer Storage Building	\$79,000.00	12%	\$9,000.00	88%	\$70,000.00
3	Community Development Corp	1	Wallace	Trail Upgrade	\$28,002.00	20%	\$4,668.00	80%	\$23,334.00
8	City of Kendrick	2	Kendrick	Renovation of Depot	\$98,395.00	45%	\$43,915.00	55%	\$54,480.00
29	City of Victor	6	Pioneer Park	Bike Path	\$161,654.00	69%	\$112,157.00	31%	\$49,497.00

☐ IDAPA RULE ☐ IDAPA FEE RULE ☐ BOARD POLICY
☐ BOARD ACTION REQUIRED ☐ INFO ONLY, NO ACTION REQUIRED

AGENDA
Idaho Park and Recreation Board Meeting
Post Falls, Idaho – April 28-29, 2003

AGENDA ITEM: FY 04 Waterways Improvement Fund (WIF) Grants

ACTION REQUIRED: **BOARD ACTION REQUESTED**

DIVISION ADMINISTRATOR: Rick Cummins

PRESENTER: Brian Miller

PRESENTATION

BACKGROUND INFORMATION: The State and Federal Aid Program currently has \$883,100 available in the Waterways Improvement Fund for FY 2004 grants. Funding grants at this level would leave \$40,000 in the WIF emergency fund. It also reserves 7% (\$87,160) of projected revenues as a protection against possible shortfalls in gasoline tax revenues.

At their recent meeting in Boise, the Waterways Improvement Advisory Committee rated and ranked 49 grant applications according to IDPR rules using department criteria. The requests totaled \$2,195,596.50.

Attached is the list of projects in ranking order as well as any comments the Waterways Improvement Advisory Committee had on the grant applications.

ACTION ITEM

STAFF RECOMMENDATIONS: The Waterways Improvement Advisory Committee recommends the Board approve Waterways Improvement grant funding for the following projects as described. The total amount of the projects is \$883,100.

It is also recommended the Board approve the priority ranking list, which will be used to fund projects in the ranked order should any of the applicants of the higher rated project(s) withdraw their applications or if additional monies become available.

FY 2004 Waterways Applications

4/14/2003

App #	ApplicantName	Region	Location	Project	Total Project Cost	Match %	Match \$	Grant %	Grant \$ Request	Ongoing Grant \$ Total	Rating on 3/13/03	Corrected Rating
39	IDPR - Bear Lake	5	Bear Lake State Park	Restrooms	\$50,000.00	50%	\$25,000.00	50%	\$25,000.00	\$25,000.00	89.16	↔
26	Valley County	3	Big Payette Lake	Eurasoin Milfoil Treatment	\$36,000.00	72%	\$26,000.00	28%	\$10,000.00	\$35,000.00	86.33	*83.66
42	Bonneville County	6	Juniper on Ririe Reservoir	Boat Ramp/Retaining Wall	\$75,000.00	50%	\$37,500.00	50%	\$37,500.00	\$72,500.00	83.40	↔
43	Bonneville County	6	Ririe Reservoir	Destination Docks	\$20,272.00	30%	\$6,088.00	70%	\$14,184.00	\$86,684.00	81.20	↔
5	Bonner County	1	Sandpoint	Eurasion Milfoil Control	\$14,500.00	17%	\$2,500.00	83%	\$12,000.00	\$98,684.00	81.00	↔
30	Bureau of Reclamation	3	Mann Creek	Toilets	\$22,770.00	25%	\$5,693.00	75%	\$17,077.00	\$115,761.00	79.83	↔
45	Bonneville County	6	Palisades Res/Calamity	Docks	\$18,580.00	31%	\$5,680.00	69%	\$12,900.00	\$128,661.00	77.40	↔
12	Clearwater County	2	Countywide	Patrol Boat	\$37,000.00	34%	\$13,500.00	64%	\$23,500.00	\$152,161.00	77.33	↔
40	Oneida County	5	City of Malad	Boat Storage Bay	\$97,000.00	74%	\$72,000.00	26%	\$25,000.00	\$177,161.00	77.00	↔
15	US Corp of Engineers	2	Dworshak Reservoir	Docks	\$51,971.00	30%	\$15,430.00	70%	\$36,541.00	\$213,702.00	75.66	↔
16	Ada County	3	Lucky Peak	Docks	\$134,500.00	52%	\$69,679.00	48%	\$64,821.00	\$278,523.00	75.66	↔
34	Gooding County	4	Lower Salmon Reservior	Docks/Gangways	\$34,480.00	25%	\$8,620.00	75%	\$25,860.00	\$304,383.00	75.50	↔
4	Bonner County Public Works	1	Laclede	Dock Relocation	\$53,615.00	20%	\$10,723.00	80%	\$42,892.00	\$347,275.00	75.00	↔
44	Bonneville County	6	Palisades Reservoir	Destination Docks	\$20,272.00	30%	\$6,088.00	70%	\$14,184.00	\$361,459.00	75.00	↔
41	Bonneville County	6	Countywide	Truck w/workbed	\$29,084.00	50%	\$14,542.00	50%	\$14,542.00	\$376,001.00	74.40	↔
38	Bingham County	5	Bingham County	Patrol Boat/Equipment	\$55,756.08	12%	\$6,500.00	88%	\$49,256.08	\$425,257.08	74.16	↔
36	Twin Falls County	4	Owsley Park	Docks	\$25,100.00	25%	\$6,275.00	75%	\$18,825.00	\$444,082.08	73.33	↔
48	USFS Caribou-Targhee Nat Forest	6	Palisades Reservior	Floating Toilet	\$27,000.00	15%	\$4,000.00	85%	\$23,000.00	\$467,082.08	73.33	↔
17	Ada County	3	Ada County	Patrol Boat	\$51,341.00	64%	\$33,000.00	36%	\$18,341.00	\$485,423.08	72.16	↔
33	City of Heyburn	4	Riverside Park	Docks/Access Ramps	\$63,051.61	24%	\$15,046.61	76%	\$48,005.00	\$533,428.08	71.50	↔

*Numbers transposed

FY 2004 Waterways Applications

4/14/2003

App #	ApplicantName	Region	Location	Project	Total Project Cost	Match %	Match \$	Grant %	Grant \$ Request	Ongoing Grant \$ Total	Rating on 3/13/03	Corrected Rating
37	Twin Falls County	4	Twin Falls Waterfront Park	Docks	\$8,513.60	26%	\$2,233.40	74%	\$6,280.20	\$539,708.28	71.16	↔
23	IDPR - Lake Cascade	3	Sugarloaf & Blue Heron	Docks	\$50,000.00	50%	\$25,000.00	50%	\$25,000.00	\$564,708.28	70.83	↔
3	Bonner County	1	Priest Lake/Lake Pend Oreille	Mooring Buoys	\$14,750.00	25%	\$3,750.00	75%	\$11,000.00	\$575,708.28	68.83	↔
10	Kootenai County	1	City of Harrison	Dock Improvements	\$396,275.00	14%	\$55,000.00	86%	\$341,275.00	\$916,983.28	68.33	↔
									\$264,930.00	\$840,638.28		
*Kootenai County project reduced from \$341,275.00 to \$264,930.00 to comply with IDAPA 26.01.31.200.03 (total sum of WIF funds used in any one county may not exceed 30% of total to be awarded statewide).												
46	Bonneville County	6	Countywide	Tow Vehicle	\$40,406.00	53%	\$21,406.00	47%	\$19,000.00	\$859,638.28	67.40	↔
7	Bonner County	1	Priest Lake	Mooring Dock	\$13,045.00	11%	\$1,500.00	89%	\$11,545.00	\$871,183.28	66.16	↔
8	Bonner County	1	Bonner County	Engine Replacement	\$27,142.00	8%	\$2,142.00	92%	\$25,000.00	\$896,183.28	65.50	↔
							TOTAL FUNDED		\$11,916.72	\$883,100.00		
**Bonner County engine request reduced from \$25,000.00 to \$11,916.72 due to funding constraints.												
47	USFS Caribou-Targhee Nat Forest	6	Calamity/Palisades Reservoir	Expand Boat Ramp	\$48,000.00	10%	\$5,000.00	90%	\$43,000.00	\$1,015,528.28	65.00	↔
32	City of Burley	4	Lex Kunua Park	Upgrade Facilities	\$196,000.00	49%	\$96,000.00	51%	\$100,000.00	\$1,115,528.28	64.80	↔
21	IDPR - Ponderosa	3	Kokanee Cove	Boat Ramp/Parking/Docks	\$285,000.00	18%	\$50,000.00	82%	\$235,000.00	\$1,350,528.28	64.16	↔
13	Clearwater County	2	Countywide	Refurbish Boat	\$3,101.00	21%	\$650.00	79%	\$2,451.00	\$1,352,979.28	63.16	↔
6	Bonner County	1	Sheriff's Office Compound	Marine Maintenance/Storage Bld.	\$60,400.00	17%	\$10,000.00	83%	\$50,400.00	\$1,403,379.28	62.83	↔
22	IDPR - Lake Cascade	3	Lake Cascade	Workboat	\$45,000.00	33%	\$15,000.00	67%	\$30,000.00	\$1,433,379.28	61.66	↔
29	Blaine County	4	Countywide	Docks	\$12,474.00	34%	\$4,250.00	66%	\$8,224.00	\$1,441,603.28	61.33	↔
9	City of Coeur d'Alene	1	Third Street Boat Ramp	Dock Replacement	\$75,300.00	23%	\$17,500.00	77%	\$57,800.00	\$1,499,403.28	61.00	↔

FY 2004 Waterways Applications

4/14/2003

App #	ApplicantName	Region	Location	Project	Total Project Cost	Match %	Match \$	Grant %	Grant \$ Request	Ongoing Grant \$ Total	Rating on 3/13/03	Corrected Rating
1	Bonner County	1	Coolin	Dock Replace/Launch Widening	\$120,375.00	20%	\$24,400.00	80%	\$95,975.00	\$1,595,378.28	60.16	↔
35	Minidoka County	4	Minidoka County	2 PWC's	\$14,379.00	22%	\$3,200.00	78%	\$11,179.00	\$1,606,557.28	59.80	↔
20	Canyon County	3	Lake Lowell/Lower Dam	Rehab Parking Lot	\$104,000.00	25%	\$26,000.00	75%	\$78,000.00	\$1,684,557.28	56.66	↔
14	Nez Perce County	2	N. Lewiston Boat Ramp	Parking Area/Signage	\$84,047.22	22%	\$10,000.00	88%	\$74,047.22	\$1,758,604.50	56.00	↔
18	BLM - Boise	3	CJ Strike Reservoir	Docks	\$88,000.00	45%	\$40,000.00	55%	\$48,000.00	\$1,806,604.50	54.33	↔
31	City of Burley	4	North Freedom Park	Upgrade Parking/Restrooms	\$161,000.00	42%	\$67,500.00	58%	\$93,500.00	\$1,900,104.50	53.20	↔
28	Washington County	3	Countywide	PWC/Trailer/Equipment	\$9,865.00	25%	\$2,450.00	75%	\$7,415.00	\$1,907,519.50	52.16	↔
2	Bonner County	1	Garfield Bay	Breakwater Jetty Relocate	\$121,590.00	20%	\$24,000.00	80%	\$97,590.00	\$2,005,109.50	50.83	↔
27	Valley County	3	Boulder Creek	Boat Storage Building	\$35,000.00	43%	\$15,000.00	57%	\$20,000.00	\$2,025,109.50	50.50	↔
11	USFS - Panhandle Nat Forest	1	Shadowy St. Joe Parking Area	Repair Parking Area	\$60,000.00	58%	\$35,000.00	42%	\$25,000.00	\$2,050,109.50	48.16	↔
49	IDPR - Multi Park	Multi	Heyburn, Dworshak, Lake Cascade	Marine Study	\$100,000.00	50%	\$50,000.00	50%	\$50,000.00	\$2,100,109.50	46.50	↔
24	Owyhee County	3	Near Grandview	Boat Storage Building	\$24,600.00	19%	\$4,600.00	81%	\$20,000.00	\$2,120,109.50	43.66	↔
19	Canyon County	3	Lake Lowell	Rehab Docks	\$25,200.00	0%	\$0.00	100%	\$25,200.00	\$2,145,309.50	43.16	↔
25	USFG Payette Nat Forest	3	Grouse Campground	Concrete Boat Ramp	\$70,687.00	29%	\$20,400.00	71%	\$50,287.00	\$2,195,596.50	30.5	*36.16
					\$3,211,442.51		\$1,015,846.01		\$2,195,596.50			

*One rating sheet missing from original score

☐ IDAPA RULE ☐ IDAPA FEE RULE ☐ BOARD POLICY
☐ BOARD ACTION REQUIRED ☐ INFO ONLY, NO ACTION REQUIRED

AGENDA
IDAHO PARK AND RECREATION BOARD MEETING
Post Falls, Idaho April 28-29, 2003

AGENDA ITEM: FFY 03 Land and Water Conservation Fund (LWCF) Projects

ACTION REQUIRED: **BOARD ACTION REQUESTED**

DIVISION ADMINISTRATOR: Rick Cummins

PRESENTER: Brian Miller

PRESENTATION

BACKGROUND INFORMATION: At the time this information was compiled, the department had not received its allocation of LWCF monies for fiscal year 2003 from the National Park Service. It is anticipated to be \$927,000.

According to board policy 50% of this amount is available to local governments, after SCORP and administrative costs are deducted. Thus, the amount available for local governments is \$351,062. Eighty percent of this total (\$280,850) will be made available to communities with a population greater than 5,000. The remaining 20% (\$70,212) will be made available to communities less than 5,000 in population.

IDAPA rules for the LWCF further state that projects submitted from communities with a population fewer than 5,000 that apply for more than 50% of the total available to small communities must compete for funds with communities over 5,000 in population.

The LWCF Committee recently met in Boise and rated 14 project applications. A copy of this rating and ranking sheet is included in this information.

ACTION ITEMS

STAFF RECOMMENDATIONS: Based on the attached ranking sheet, it is recommended the Board approve funding for the Kellogg, Teton, Bonners Ferry, Bellevue, and Post Falls (partial) projects. It is also recommended the Board approve the ranking list as shown. If projects don't materialize or other LWCF funding becomes available, projects will be funded in rank order.

FY 2004 LWCF Applications

4/14/2003

App #	Applicant Name	Region	Location	Project	Total Project Cost	Match %	Match \$	Grant %	Grant \$ Request	Ongoing Grant \$ Total	Rating
Communities Over 5,000 *											
9	City of Bellevue	4	Bellevue	Riverfront Park	\$500,000	70%	\$350,000	30%	\$150,000	\$150,000	184.75
3	City of Post Falls	1	Post Falls	Sports Fields	\$339,139	50%	\$169,569	50%	\$169,569	\$319,569	177.13
							TOTAL FUNDED		\$130,850	\$280,850	
*Post Falls project reduced from \$169,569.00 to \$130,850.00 due to availability of funds.											
14	City of Pocatello	5	Pocatello	Fish Pond	\$650,000	62%	\$400,000	38%	\$250,000	\$569,569	171.75
11	City of Twin Falls	4	Twin Falls	CSI Connecting Trail	\$169,000	50%	\$84,500	50%	\$84,500	\$654,069	164.88
6	City of Cottonwood	2	Cottonwood	Rec/Sports Complex	\$446,000	57%	\$245,000	43%	\$201,000	\$855,069	163.86
8	Garden Valley Rec District	3	Garden Valley	Community Park	\$100,000	50%	\$50,000	50%	\$50,000	\$905,069	152.14
4	City of Sandpoint	1	Sandpoint	Skate Park	\$125,000	50%	\$62,500	50%	\$62,500	\$967,569	149.86
10	City of Buhl	4	Buhl	Tennis Courts	\$80,000	50%	\$40,000	50%	\$40,000	\$1,007,569	143.63
5	City of Wallace	1	Wallace	Pool Reno	\$83,000	50%	\$41,500	50%	\$41,500	\$1,049,069	140.75
7	City of McCall	3	McCall	Skate Park	\$249,626	70%	\$174,626	30%	\$75,000	\$1,124,069	129.86
12	Twin Falls County	4	Twin Falls	Rock Creek Repave	\$100,000	50%	\$50,000	50%	\$50,000	\$1,174,069	124.63
* Also includes communities under 5,000 that request more than 50% of the funds available to communities under 5,000 as per IDAPA 26.01.33.080.02(b)											
App #	Applicant Name	Region	Location	Project	Total Project Cost	Match %	Match \$	Grant %	Grant \$ Request	Ongoing Grant \$ Total	Rating
Communities Under 5,000 *											
2	City of Kellogg	1	Kellogg	Skate Park	\$51,750	50%	\$25,875	50%	\$25,875	\$25,875	153.71
15	City of Teton	5	Teton	Park Pavillion	\$38,000	50%	\$19,000	50%	\$19,000	\$44,875	147.50
1	City of Bonners Ferry	1	Bonners Ferry	Golf Course Redevelopment	\$35,725	50%	\$17,862	50%	\$17,862	\$62,737	134.38
							TOTAL FUNDED		\$62,737		
Project Pulled by Sponsor											
13	Caribou County	5	Grace	RV Park	\$138,700	50%	\$60,500	50%	\$60,500		

☐ IDAPA RULE

☐ IDAPA FEE RULE

☐ BOARD POLICY

☒ BOARD ACTION REQUIRED

☐ INFO ONLY, NO ACTION REQUIRED

AGENDA

IDAHO PARK AND RECREATION BOARD MEETING

Post Falls, Idaho April 28-29, 2003

AGENDA ITEM: Bruneau Dunes Natural Science Center Funding Request

ACTION REQUIRED: BOARD ACTION REQUIRED

DIVISION ADMINISTRATOR: Rick Cummins

PRESENTER: Rick Cummins

PRESENTATION

BACKGROUND INFORMATION: The second phase of the Bruneau Dunes Natural Science Center project is ready to be launched after almost two years of delays and uncertainty due to budget concerns. The project will follow the completion of the observatory, which made up the first phase of the comprehensive effort. The scope of the project has been defined by park and planning staff and preliminary engineering work defining the key components of the project with detailed cost estimates has been completed. We received two challenge grants from the Governor and Legislature totaling \$500,000.00 for the project and we are now ready to move the project forward. Our Funding and Resource Development Specialist, Donna Griffin has begun the process of soliciting private donations to match the challenge grants for the project.

The cost of the second phase of the Bruneau project is estimated at \$1,344,015 and includes: Extension of fiber optic service to the park, site work, roads, parking lots, landscape work and the Natural Science Center Building complete with the outdoor educational plaza.

The cost of the third and final phase of the Bruneau project is estimated at \$1,054,488 and will include: Outdoor interpretive displays, Natural Science Center displays, renovation of the existing park office into a Field Institute for instructors, mentors and students complete with camping cabins and RV sites and furnishings for both remaining phases of the overall project.

Total cost of the last two phases of the Bruneau Dunes Natural Science Center project is estimated at \$2,398,503. Staff is requesting that the Board approve an allocation of \$330,000.00 from the Department Park Land Trust – Development account (0496.03) to provide approximately 13% Department dedicated fund support for the project. This is approximately the same level of dedicated fund support the Board committed to the Old

Mission Sacred Encounters Visitor Center Project. The fund balance in the 0496.03 Development account is currently at \$659,354.00.

ACTION ITEM

STAFF RECOMMENDATIONS: Staff recommends that the Board provide the \$330,000 in dedicated fund support from the 0496.03 Park Land Trust – Development account for the Bruneau Dunes Natural Science Center.